

ADVERT ID 98275 *

General

Rockbrook International

FAO: Dr David Nolan Rockbrook International Edmondstown Road Rockbrook Rathfarnham Dublin 16
<https://www.rockbrookinternational.com>

MAIN DETAILS

Status: Deactivated
Level: Other Education
Date Posted: Thu Feb 15 2018 10:54:31
Application Closing Date: Fri Mar 30 2018
Commencement Date: Tue Apr 3 2018
Status of Post: Permanent
Number of Vacancies: 1

POST DETAILS

Title: Language Programme Coordinator
Description: Engaging and dealing with schools and families in Ireland to receive foreign students aged 10-18, year round. Dealing with organisations, schools and families abroad. Dropping/collection of students to families, schools, airports. Preparation and handling of reports and correspondence with foreign students. Overseeing students' learning of English as an additional language. Preparation of brochures and information on the courses offered. Ensuring visiting parents are adequately attended to. Engaging and training ancillary staff.

APPLICATION REQUIREMENTS

- Letter of Application
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Apply To: FAO:
Dr David Nolan
Rockbrook International
Edmondstown Road
Rockbrook
Rathfarnham
Dublin 16
County: Dublin
Email Address: dnolan@rockbrookinternational.com
Phone:
Website: <https://www.rockbrookinternational.com>

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