ADVERT ID 264249

Special Needs Assistant

City of Dublin ETB

Head Office 1 - 3 Merrion Road Ballsbridge D04 PP46
http://cityofdublin.etb.ie/

MAIN DETAILS

Status:	Active
Level:	Primary
Date Posted:	Tue Nov 17 2026
Application Closing Date:	Wed Dec 2 2026
Commencement Date:	Thu Dec 3 2026
Status of Post:	Permanent
Number of Vacancies:	1

POST DETAILS

Additional Information:
The National Children's Hospital (NCH) School (Temple Street Site) is under the patronage of City of Dublin ETB and appointed SNAs will be employees of the City of Dublin ETB.

NCH School is a child-centred, co-educational, multi-denominational school which provides education for children and young people (inpatients) with medical and mental health needs ranging in age from 4 to 18 years. We aim to deliver a high-quality education service that is appropriate, holistic and customised for every student to ensure they leave the hospital school empowered, with a positive attitude towards continuing their education.

We are seeking a Special Needs Assistant (1 day per week) who is enthusiastic, energetic, flexible and responsive to the needs of the children coupled with a willingness to learn and an interest and passion in educating our children in a medical setting.

The successful candidate(s) will need to be flexible, self-motivated and be able to display understanding and initiative in the area of additional needs support.

Applicants must have a minimum qualification of QQI Level 5 in special needs, or similar. Applicants must demonstrate an ability to work well as part of a team, display strong work ethic and demonstrate positive interpersonal and communication skills.

A panel may be formed from which permanent, fixed term and specific purpose roles may be filled during the 2026 / 2027 academic session.

Appointment will be subject to:
- Vetting requirements
- Occupational Health Screening

Applicants when applying must supply all of the following details to be considered:

- Letter of application
- Curriculum Vitae, including details of two referees (name, role, contact number & email)

To apply please upload your CV and Letter of Application, as one attachment, on The Hire Lab here:
https://CDETBCareers.thehirelab.com/LiveJobs/ViewJob/CVAUEMR5CXB

Latest date for receipt of completed online applications is: 12 noon Wednesday 2nd December 2026

Important Notes:
- Applicants must create a profile in order to apply for positions via our online system, which can be done through the link above.
Creating a profile is NOT applying for a position.
After a profile is created only then can positions be applied for. The system will generate an email advising that a position has been applied for and will provide the reference number. If you do not receive this confirmation, you have not applied for the position.
Staff with queries should contact applications@cdetb.ie for assistance quoting the reference number, however staff with technical queries should use the help function available at the login area.
Any travel or other expenses incurred by candidates whilst undertaking or attending any elements of the selection process will not be refunded by City of Dublin ETB.
Please note that it is the responsibility of the applicant to ensure that all application documents are received on time. Any technical difficulties encountered by the sender when submitting applications are not the responsibility of City of Dublin ETB. Therefore, candidates are strongly advised to submit applications well before the 12-noon deadline on the specified closing date.

Late applications will not be accepted. Shortlisting may take place. Canvassing will disqualify.
City of Dublin ETB is an equal opportunities employer.

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.

APPLICATION REQUIREMENTS

- Letter of Application
- CV (Digital)

Applications may be submitted by

- External Application Form

APPLY TO THIS JOB VACANCY

Apply To:	This position is based in The National Children's Hospital (NCH) School (Temple Street Site) CV's will not be accepted. Application only via: hhttps://CDETBCareers.thehirelab.com/LiveJobs/ViewJob/CVAUEMR5CXB
County:	Dublin
Postal District:	Dublin 4
Website:	http://cityofdublin.etb.ie/
Further Information:	https://www.cityofdublinetb.ie/about-us/hr/careers/

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