ADVERT ID 263932

General

Limerick Youth Service

5 Lower Glentworth Street Limerick Limerick Limerick V94YF95
https://www.limerickyouthservice.com

MAIN DETAILS

Status:	Active
Level:	Other Education
Date Posted:	Fri Nov 6 2026
Application Closing Date:	Fri Nov 20 2026
Commencement Date:	Mon Jan 4 2027
Status of Post:	Permanent
Number of Vacancies:	1

POST DETAILS

Title:
Community Training Centre Instructor - Hospitality & Customer Service

Description:
Limerick Youth Service Community Training Centre (CTC) provides vocational training courses and life skills programmes to early school leavers under Limerick and Clare Education and Training Board's Youth Provision. Our courses are designed to enhance learners' potential to learn new skills and achieve relevant certification necessary for progression into employment and/or Further Education and Training.
This CTC Instructor will be responsible for delivering practical hands-on training in a learning environment in a supportive manner. You will play a key part in developing practical skills, across a range of hospitality and customer service areas for progression into employment further education or training. Training areas will include Customer Service, Barista, Restaurant service skills and communication.
The successful candidate will have:
•A recognised qualification in Training & Education, or similar relevant 3rd level qualification
•At least 3 years previous relevant experience of mentoring, training or coaching young people aged 15 – 19 in a training environment
•Experience in the delivery of QQI Level 3 and Level 4 modules.
•Excellent communication, teamwork and IT skills
•Adaptability to work with learners with various degrees of ability and motivation and an awareness of the challenges relating to early school leavers
•Proven ability to provide guidance and deliver flexible training options to new and emerging learners

Function:
The CTC Instructor will be responsible for the planning, development, delivery, assessment and review of training modules and programmes for learners of the Limerick Youth Service Community Training Centre.
Reporting To: Community Training Centre Manager
Location: Limerick City
Liaising With: Learners, staff members, Limerick and Clare Education and Training Board, parents/guardians/caregivers & external agencies and other stakeholders as appropriate.

Funding: Limerick and Clare Education & Training Board

Primary Duties & Responsibilities

Learners
•Engage with learners from the induction phase of their CTC programme supporting their

transition into and participation in the full-time training programme within the restaurant project.

•Provide ongoing guidance, encouragement and support to learners to promote positive attendance, punctuality, behaviour and participation in all aspects of the project.

•Implement and review personal and social development programmes with learners focusing on building confidence, independence, communication, interpersonal skills and other essential life skills.

•Facilitate daily morning check-in and team sessions with learners to review their wellbeing, identify immediate needs, establish priorities and identify any additional supports required.

•Monitor learner progress and engagement, providing regular feedback, encouragement and appropriate interventions to support continued development and progression.

•Support learners in identifying and preparing for progression opportunities, including employment, work experience and further education and training.

Programme Planning, Delivery & Evaluation:

•Oversee the day-to-day operation of the restaurant project ensuring the coordination and delivery of practical skills training in areas including restaurant operations, table service, food and beverage service, customer service, teamwork, communication and barista skills.

•Training, assessing and monitoring of learner course work to QQI level 3 & 4 and Barista skills training in preparation for City & Guilds Certification.
•Prepare and maintain training and certification records.
•Develop, implement and review Individual Learning Plans (ILPs) with learners to track progress within the CTC.
•Assisting with the planning, development and implementation of CTC services within the training standards system.
•Use time not directly engaged in training to carry out related work, including administration and/or other duties where appropriate.
•Maintain a clean, safe and organised training environment ensuring that all work areas, restaurant facilities and equipment are kept tidy, hygienic and fit for purpose
•Demonstrate energy and flexibility, adapting approaches and methodologies.to meet the varying needs, abilities and learning styles of different learners.
•Report to the Centre Manager on a day-to-day basis.

Collaboration:
•Work collaboratively with the CTC Manager to ensure that appropriate certification is available and programme standards are maintained.

•Link with parents/guardians to support the learner in progressing through their programmes in the CTC.

•Liaise with relevant external agencies to ensure wraparound supports are in place for learners to meet their needs.

•Assist in developing links with employers and other organisations to promote progression to employment and/or further training and education opportunities.

•Maintain contact with former learners on a monthly basis to track their progress outside of the CTC.

Health & Safety:
•Ensure compliance with Health & Safety procedures and complete incident and accident reports as necessary.

•Ensure that activities, work and leisure areas are safe & secure to carry out duties.

•Report any concerns related to the safety or welfare of young people in line with legal and organisational guidelines.

Training & Development:
•Undertake approved training for professional development and mandatory organisational training.

Other:
•Participate in Supervision/Performance guidance with the Centre Manager.

•Remain available as required to provide lunchtime supervision for learners and cover for colleagues.

Hours of work:

The Instructor will work a minimum of thirty-five hours per week in a flexible manner. A minimum of 32.5 hours will be direct work with learners.

Please note: The duties as outlined above are indicative of the main activities to be undertaken. They are not intended to be exhaustive. Consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to him / her from time to time. None of these duties will be outside the capability of the worker.

Payment: Based on CTC Instructor Salary Scale. Starting salary is dependant on experience, qualifications and length of service.

APPLICATION REQUIREMENTS

- Application Form

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Apply To:	Applicants for this post must submit an application form together with a cover letter stating suitability for the position. An application form and job description can be downloaded online at https://limerickyouthservice.com/get-involved/vacancies/ Completed applications should be forwarded by email to: sineadn@limerickyouthservice.org
County:	Limerick
Website:	https://www.limerickyouthservice.com
Further Information:	https://limerickyouthservice.com/get-involved/vacancies/
Application Form:	Application Form Instructor.pdf

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