

ADVERT ID 263028

Deputy Principal

Scoil Mhuire Senior School

Ballymany Newbridge W12HD29
<https://www.scoilmhuire.net>

MAIN DETAILS

Status:	Active
Level:	Primary
Date Posted:	Tue Oct 6 2026
Application Closing Date:	Tue Oct 20 2026
Commencement Date:	Tue Feb 2 2027
Status of Post:	Permanent

SCHOOL DETAILS

School Type:	Mainstream with Special Classes
School Structure:	Senior School
Gender:	Co-Educational
School Patronage:	Catholic
Classification:	DEIS 2
Total No. of Teaching Staff:	27
Current Enrolment:	415
Droichead school:	Yes

POST DETAILS

Additional Information:

The Board of Management of Scoil Mhuire Senior invites applications for the position of Deputy Principal. This is a permanent, teaching Deputy Principal position and the appointment will be made via open competition. The Deputy Principal will work with the Principal and the In-School Management Team to support and develop effective leadership within the school. It shall be understood that it is the core function of the Deputy Principal's role, to act or deputise as the Principal, in the Principal's absence. Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management outlined in circular 0044/2019:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In line with the above domains and working closely with the Principal, the duties attached to the role involve whole school curricular development, policy development, day-to-day management of resources and personnel and long-term strategic planning for the future development of the school.

In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, ongoing reviews of duties is undertaken and may result in reassignment of the role and responsibilities within the leadership and management team.

The following skills, knowledge, experience and competencies are desirable:

An excellent level of understanding and knowledge of school leadership, management and administration in a primary school setting.

A clear understanding of SSE (School Self-Evaluation) policy development and implementation.

A clear understanding and knowledge of Special Education, inclusive education and diversity in education.

Effective interpersonal and communication skills and a proven capacity in successfully leading others, as well as the flexibility to meet the daily needs of the school.

Evidence of a dedicated commitment to ongoing professional development and an ability to organise and support the continuous professional development of staff.

A knowledge and commitment to the values, vision and ethos of our school.

A commitment to shared leadership and a willingness to delegate and develop leadership capacity and empower others.

A proven ability to work collaboratively with all staff members, Board of Management and the wider school community.

An ability to work with staff and outside agencies to promote the welfare of pupils and to support their families.

Applicants must meet the eligibility criteria: Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

NB: ALL APPLICATIONS ARE TO BE EMAILED TO: dprecruitment@scoilmhuiire.net no later than 3pm on Tuesday the 20th of October 2026.

[It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.](#)

APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number:	19452Q
Apply To:	Mr Stuart Conaty Chairperson of the Board of Management by email only to: dprecruitment@scoilmhuiire.net
	No later than 3pm Tuesday the 20th October 2026
County:	Kildare
Website:	https://www.scoilmhuiire.net
Application Form:	Application-Form-for-Primary-Principalship-and-Deputy-Principalship-June-2024.pdf