

ADVERT ID 262627

## Caretaker/Janitor

### St Colmcilles GNS

Chapel Lane Swords

<https://www.colmcillesgns.com/>

#### MAIN DETAILS

|                                  |                 |
|----------------------------------|-----------------|
| <b>Status:</b>                   | Active          |
| <b>Level:</b>                    | Primary         |
| <b>Date Posted:</b>              | Thu Sep 24 2026 |
| <b>Application Closing Date:</b> | Fri Oct 2 2026  |
| <b>Commencement Date:</b>        | Fri Oct 9 2026  |
| <b>Status of Post:</b>           | Part-Time       |
| <b>Number of Vacancies:</b>      | 1               |

#### SCHOOL DETAILS

|                                     |            |
|-------------------------------------|------------|
| <b>School Type:</b>                 | Mainstream |
| <b>School Structure:</b>            | Vertical   |
| <b>Gender:</b>                      | Girls      |
| <b>School Patronage:</b>            | Catholic   |
| <b>Total No. of Teaching Staff:</b> | 23         |
| <b>Current Enrolment:</b>           | 312        |
| <b>Droichead school:</b>            | Yes        |

#### POST DETAILS

##### Additional Information:

St Colmcilles's GNS, Swords are seeking a reliable and proactive School Caretaker to ensure our school premises are safe, secure, clean, and well maintained. The successful candidate will play a key role in supporting the day-to-day operation of the school and maintaining a welcoming environment for pupils, staff, and visitors.

20 hours a week

**Building & Grounds Maintenance:** Care and maintenance of school buildings, grounds, and gardens.

**Health & Safety:** Ensuring hazards (including ice and litter) are cleared promptly and pathways are maintained in a safe condition at all times.

**Repairs & Paintwork:** Carrying out minor repairs to fixtures, fittings, and paintwork throughout the school.

**Contractor Liaison:** Liaising with tradespeople working on site (such as plumbers, electricians, and building contractors) where applicable.

**Waste & Cleaning Duties:** Managing general tidiness, performing some general cleaning of the school building, collecting refuse, and putting out bins for collection.

**Logistics:** Moving furniture and other resources to and from storage as necessary.

**Essential requirements:**

- Garda Vetting and Fitness to Work declaration of successful candidate will be necessary prior to appointment.

This position will be funded by the Department of Education Ancillary Grant scheme. St Colmcille's GNS is an equal opportunities school and welcome applications from candidates of all backgrounds who support our commitment to diversity, inclusion and equality

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.

#### APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- CV (Digital)

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 18977B

**Apply To:** Apply to St Colmcille's GNS at the following email address

[applications@colmcillesgns.com](mailto:applications@colmcillesgns.com)

**County:** Dublin

**Postal District:** County Dublin

**Website:** <https://www.colmcillesgns.com/>

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