

ADVERT ID 259895

School Transport Bus Escort

scoil Mhuire

Newtownforbes Newtownforbes N39K263

MAIN DETAILS

Status:	Active
Level:	Primary
Date Posted:	Sat Aug 1 2026
Application Closing Date:	Wed Aug 12 2026
Commencement Date:	Thu Aug 27 2026
Status of Post:	Part-Time
Number of Vacancies:	1

SCHOOL DETAILS

School Type:	Mainstream
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Catholic
Total No. of Teaching Staff:	19
Current Enrolment:	314
Droichead school:	Yes

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

1 Bus Escort Required for Scoil Mhuire, Newtownforbes

Times 8.45 to 9.25 (approx)

2pm to 2.30pm (approx)

2.55pm to 3.25pm (approx).

The escort must have their own transport to and from the pick-up and drop-off point at the school.

The successful applicant will be required in the mornings and afternoons to supervise children with special educational needs travelling to and from the school.

Experience of working with children and an understanding of children with autism is desirable.

Appointment will be subject, but not limited to: Satisfactory references; current Vetting requirements and Occupational Health Screening. Department of Education guidelines apply.

Employment is on a part time basis during school term time only. The hourly rate of pay is in line with the Department of Education and Skills guidelines for school bus escorts.

The escort is responsible for the safety of the child on board the bus and will be required to provide pupil care needs including but not limited to assisting the child getting on and off the bus, securing appropriate seat belts etc.

The Bus Escort duties include, but are not limited to:

- Ensure that s/he is on the school transport at the time of the first pick-up and last set down.
- Is responsible for the safety of children when opening and closing doors prior to "stop" and "move off".
- Assist children to board and alight safely from the school transport.
- Ensure that each pupil is received by agreed responsible adult at the set down point.
- Act as liaison between the School Principal and/or class teacher and parents when required i.e. conveyance of messages and letters to parents.

- Observe confidentiality in all aspects of work.
- Be aware of particular behaviour supports for children on the school transport
- Perform any other duties relevant to the position of escort which may be assigned by School Management/Principal from time to time.
- Ensure that his/her position on the school transport is where maximum view of the children is achieved.
- Report all concerns to the School Principal and/or Class Teacher.

Please mark the application envelope as Bus escort application.

[It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.](#)

APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 19987J
Apply To: Scoil Mhuire
Newtownforbes
Longford
N39K263
newtownf.ias@eircom.net
County: Longford

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