

ADVERT ID 259610

General

Teachers' Union of Ireland

73 Orwell Road, Rathgar 73 Orwell Road Rathgar Dublin 6 D06 YP89

<https://www.tui.ie>

MAIN DETAILS

Status: Active
Level: Other Education
Date Posted: Tue Jul 28 2026
Application Closing Date: Mon Aug 24 2026
Commencement Date: Mon Oct 12 2026
Status of Post: Permanent
Number of Vacancies: 1

POST DETAILS

Title:

Executive Officer - Accounting and Finance Lead

Description:

Executive Officer – Accounting and Finance Lead

Location: TUI Head Office, Rathgar, Dublin 6 (Permanent Wholetime)

We are seeking an experienced Accounting and Finance Lead to manage the Union's financial activities, including monthly/year-end accounts, financial controls, team supervision, audit preparation, budgeting, and regulatory compliance.

Key Requirements

- Experience: Minimum 5 years post-qualification experience in financial management and accounting.
- Skills: Strong IFRS knowledge, advanced computer literacy (Sage 50, Office 365, Microsoft Dynamics), leadership abilities, and excellent time management.
- Other: Willingness to travel and flexibility to attend events outside normal working hours (e.g. Annual Congress).

Salary & Benefits: Aligned with the Civil Service Executive Officer scale with a defined benefit pension.

Please apply in the strictest confidence enclosing a comprehensive C.V. and cover letter to:
General Secretary, Teachers' Union of Ireland, 73 Orwell Road, Dublin 6. D06 YP89 Applications to be marked Confidential - Executive Officer – Accounting and Finance Lead or by email to recruitment@tui.ie

Closing date for applications: Monday 24th August 2026 at 5pm.

APPLICATION REQUIREMENTS

- Letter of Application
- CV (Unbound/Slide Binder)
- CV (Digital)

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Apply To: 73 Orwell Road
Rathgar
Dublin 6
D06 YP89
edaly@tui.ie

County: Dublin

Postal District: Dublin 6W

Website: <https://www.tui.ie>

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