

ADVERT ID 257912

## Principal Teacher

### Scoil Mhuire Naofa

Station Rd Carrigtwohill T45PF80  
<https://www.carrigtwohill.com>

#### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Mon Jun 29 2026  
**Application Closing Date:** Mon Jul 13 2026  
**Commencement Date:** Mon Sep 21 2026  
**Status of Post:** Permanent  
 This is a readvertisement

#### SCHOOL DETAILS

**School Type:** Mainstream with Special Classes  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 33  
**Current Enrolment:** 432  
**Droichead school:** Yes

#### POST DETAILS

##### Additional Information:

The Board of Management of Scoil Mhuire Naofa, under the patronage of the Catholic Bishop of Cloyne, invites applications from suitably qualified candidates for the permanent position of Administrative Principal Teacher, commencing on 21st September 2026.

Scoil Mhuire Naofa is a Catholic, inclusive and child-centred co-educational primary school from Junior Infants to Sixth Class. We are proud of our strong Catholic ethos and of our pupil enrolment which is rich in diversity. A deep sense of community, care and collaboration characterises our daily life in Scoil Mhuire Naofa.

The current teaching staff comprises an Administrative Principal, Administrative DP and 31 Mainstream, SET and Special Class Teachers.

We seek a Principal who will lead a dedicated and collaborative staff and who will work closely with the BoM, parents, the wider school community and external agencies to ensure the continued development and success of the school.

The appointment process will be governed by the terms of Department of Education Circular 0044/2019, Chapter 4. The roles and responsibilities of the post relate to the four domains of Leadership and Management set out in the Circular:

1. Leading Learning and Teaching
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

The successful candidate should demonstrate:

? Commitment to upholding the Catholic ethos, values and traditions of the school, and to

fostering the positive, collaborative and supportive learning environment that currently exists within the school community

- ? A clear and ambitious vision for high-quality teaching and learning
  - ? A strong commitment to inclusive and child-centred education
  - ? A proven leadership, organisational and administrative experience within a school setting including policy development, strategic planning and school self-evaluation
  - ? Experience in prioritising, planning and organising workload
  - ? Strong leadership skills and experience of managing people
  - ? Knowledge and capacity to successfully lead and administer the school
  - ? A strong understanding of the Primary Curriculum and of high quality learning and teaching
  - ? Experience in the development, implementation and evaluation of innovative school-based initiatives
  - ? In-depth knowledge and experience of SET, Special Classes and EAL needs along with a commitment to inclusion and diversity
  - ? Excellent people management and communication skills, with the ability to build and maintain strong relationships with staff, pupils, parents, BoM, other schools, wider community and external agencies
  - ? The capacity to empower staff and promote distributed leadership and professional learning within the school
  - ? Evidence of ongoing professional development relevant to school leadership
- Eligibility Criteria
- ? Fully registered with the Teaching Council (Route 1 – Primary)
  - ? Minimum of 5 years recognised teaching experience, two of which must be in a recognised primary school within the Republic of Ireland.

The appointment will be subject but not limited to:

- ? Satisfactory references
- ? Occupational health pre-employment medical screening
- ? Documentary evidence of teaching qualification
- ? Documentary evidence of full Teaching Council registration
- ? Garda Vetting and Occupational Health Screening approval

#### Application Requirements

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position

- ? Standard Application Form for Principalship/Deputy Principalship - in English

Letter of Application

- ? Referees (name, role, contact no.)
- ? Copy of Certificates, Diplomas, Degrees
- ? Teaching Council Registration
- ? Recognised Certificate to Teach Religious Education

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position upon offer of employment.

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Applications may only be submitted by

- Email

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#### APPLY TO THIS JOB VACANCY

Roll Number:

18000W

Apply To:

All applications must be submitted by email

Subject Line: Principal Teacher Application

Late applications will not be accepted.

The closing date and time is 5pm on Monday 13th July 2026

Shortlisting will apply. Canvassing will disqualify. Calls to interview will issue via email

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**Roll Number:** 18000W  
**Apply To:** [principal-application26@carrigtwohill.com](mailto:principal-application26@carrigtwohill.com)  
**County:** Cork  
**Website:** <https://www.carrigtwohill.com>

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