

ADVERT ID 254628

Principal Teacher

St Malachys GNS

Anne St. Dundalk A91N286
<https://www.stmalachysgirls.ie>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Tue Jun 9 2026
Application Closing Date: Tue Jun 23 2026
Commencement Date: Tue Sep 1 2026
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream
School Structure: Senior School
Gender: Girls
School Patronage: Catholic
Total No. of Teaching Staff: 14
Current Enrolment: 234
Droichead school: Yes

POST DETAILS

Additional Information:

The Board of Management of St Malachy's Girls' School, under the patronage of the Archbishop of Armagh, invites applications from suitably qualified candidates for the permanent post of Administrative Principal Teacher, with duties commencing on September 1st 2026.

St. Malachy's Girls' School is an all-girls, Catholic Primary School situated in Anne Street, Dundalk, Co. Louth. The school which was the first national school to be established in Dundalk and has been under the care of the Dominican Order since its foundation in 1833.

The 234 pupils who attend the school come from wide and varied social backgrounds and also include children from many cultures and nationalities.

The successful candidate will be expected to provide dynamic leadership, working closely in cooperation with the Board of Management, staff, parents, and the wider school community to ensure the continued development and success of the school.

The appointment process will be governed by the terms of Circular 0044/2019.

The roles and responsibilities for the post relate directly to the four domains of leadership and management as set out in Circular 0044/2019 and "Looking at our Schools 2022: A Quality Framework for Primary Schools and Special Schools":

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

The successful candidate will ideally demonstrate:

- A strong understanding of, and a clear commitment to, upholding the Catholic ethos, values,

and traditions of the school.

- Proven leadership, administrative, and management experience within a primary school setting, along with excellent interpersonal, communication, and people-management skills.
- Extensive knowledge and experience in the area of special educational needs, together with a strong commitment to inclusion in education.
- A thorough knowledge understanding of the Primary School Curriculum, and of effective teaching and learning practices in a primary school setting.
- Experience in the development, implementation, and evaluation of innovative school-based projects and policies.
- A proven ability to build and sustain positive, collaborative relationships with staff, pupils, parents, the Board of Management, and external agencies.
- Evidence of continuing professional development, most particularly in the line of school leadership.

Application Requirements & Notes

- Applicants are required to have a minimum of 5 years teaching experience in a primary school in Ireland.
- It is a requirement to hold a Recognised Certificate to Teach Religious Education.
- The appointment will be subject to Garda Vetting, satisfactory references (please provide three with contact numbers), Occupational Health Screening, and the approval of the Patron.
- A minimum of three valid applications is required for the competition to proceed.

The deadline for applications is 6pm on Tuesday, June 23rd, 2026.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principals/Deputy Principals - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number:	15259C
Apply To:	Chairperson of the Board of Management stmalachysgirlsprincipal1@gmail.com
County:	Louth
Enquiries To:	0429338156
Website:	https://www.stmalachysgirls.ie

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