

ADVERT ID 254184

Deputy Principal

Scoil Naomh Ciarain

Kilfinny Adare V94A8P6

MAIN DETAILS

Status:	Active
Level:	Primary
Date Posted:	Thu Jun 4 2026
Application Closing Date:	Thu Jun 18 2026
Commencement Date:	Wed Aug 26 2026
Status of Post:	Acting

SCHOOL DETAILS

School Type:	Mainstream
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Catholic
Total No. of Teaching Staff:	4
Current Enrolment:	65
Droichead school:	No

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

Scoil Chiaráin, Kilfinny is a four teacher school comprising of three mainstream class teachers, one shared Special Education Teacher and two full time SNAs. This Acting Deputy Fixed Term position is to cover a secondment. This position is initially for a mainstream class teacher in a multi-grade setting; however, this may be subject to change.

The Acting Deputy Principal will be required to assist, support and help the principal with the day-to-day organisation and management of the school. The roles and responsibilities for this post relate to the four domains of leadership and management as specified in Circular 044/2019:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

The applicant must be fully registered under Route 1 (Primary) with the Teaching Council.

The following skills, expertise and knowledge are desirable:

- Ability to work as a member of a team in a collaborative manner.
- Understanding of and commitment to the ethos of a Catholic school.
- Experience of teaching in multi-grade settings and knowledge and experience of teaching children with additional needs.
- Leadership skills and experience of managing people (in any setting).
- Strong work ethic.

Enthusiastic about promoting extra-curricular activities (e.g. sport or music).

Applicants for this post must have a recognised Certificate to teach Religious Education. Please ATTACH this certificate with your application.

Please write "Acting Deputy Principal Application" in the subject line of your email.

Please submit your Standard Application Form for Primary Principalship, Cover Letter and

Certificate to Teach Religious Education by EMAIL only to officekilfinnyns@gmail.com

Only shortlisted candidates for interview will be contacted.

Appointment is subject to current Teaching Council Registration, satisfactory references, Garda Vetting & Occupational Health Screening.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Copy of Certificates, Diplomas, Degrees
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

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