

ADVERT ID 254075

Deputy Principal

SN Aodha Naofa

Rahugh Kilbeggan N91XF20
<https://www.rahughns.com>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Mon Jun 8 2026
Application Closing Date: Mon Jun 22 2026
Commencement Date: Tue Sep 1 2026
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 2
Current Enrolment: 27
Droichead school: No

POST DETAILS

Additional Information:

Scoil Aodha Naofa is a (Co-Ed/Girls/Boys) school under the patronage of the Catholic Bishop of Meath, Dr Tom Deenihan. The school is inviting applications for the position of Deputy Principal. This is a permanent position starting on August 26th, 2026.

The present teaching staff comprises 1 Teaching Principal, 1 Class Teacher (Deputy Principal) and 1 SET. The appointment will be made via open competition. This is a key leadership role, offering an opportunity to work in partnership with the Principal and leadership teams to support the effective management, development and wellbeing of a diverse and inclusive school community.

Eligibility Criteria for Appointment

1. Applicants must be fully registered with the Teaching Council (Route 1, Primary) and have a minimum of five years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.
2. The successful candidate must hold a certificate to teach Religion in a Catholic School. The Deputy Principal will be expected to uphold and promote the ethos, values, and traditions of the school.
3. Appointment to this position will be subject to reference checks and Occupational Health screening, current and continuing Teaching Council registration, current Garda vetting requirements, and proof of qualifications.

Roles and Responsibilities

This position aligns with the four domains of leadership and management as outlined in Circular 0044/2019 and Looking at Our Schools 2022: A Quality Framework for Schools. They identify four key areas of leadership and management, and examples of demonstrated capacity will be sought in these domains:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In addition, evidence of the following knowledge, competencies and experience are essential to the role:

- Knowledge of and a commitment to the ethos of our school.
- Experience of leadership, management and administration in a primary school setting.
- Experience of teaching in a multi-class classroom.
- A commitment to work with and support the Principal towards a shared vision for the school. This includes acting up as Principal in the event of his/her absence from school.
- Demonstrated capacity and knowledge of teaching in the area of Special Educational Needs, inclusive education and diversity in education.
- Highly effective interpersonal and communication skills. Evidence of the ability to foster positive relationships with all members of the school community.
- Proven capacity in successfully leading people and a commitment to collaboration and the promotion of distributed leadership.
- A willingness to work collaboratively and foster positive relationships with the Principal, all staff members, Board of Management, parents/guardians and the wider school community and an ability to work effectively with families and liaise with external agencies and support services.
- Support for extra-curricular activities and opportunities for pupils in the school.
- Grá don Ghaeilge a léiriú agus tacaíocht i gcóir dul chun cinn a dhéanamh ann tríd na scoile.
- A proven ability to work collaboratively with all stakeholders in policy development, implementation and future planning as per the needs of the school.
- Flexibility to adapt, to cater for the daily changing needs of the school.
- Engage with School Self- Evaluation (SSE) processes and ensure alignment with Department of Education guidelines.
- At regular intervals, but at minimum every two years, the Deputy Principal is required to undertake a review with the Principal. Roles and responsibilities will be reviewed in the context of the changing needs and priorities of the school and the professional development of the Deputy Principal. This may result in the reassignment of roles/responsibilities.

Applications by post only (marked Deputy Principal Application) to the Chairperson of the Board of Management, at the following address:

Norah Daly, Chairperson, Scoil Aodha Naofa, Rahugh, Kilbeggan, Co. Westmeath N91XF20

3 copies of the application form and letter must be included and applications must be received by 12 noon on Friday, June 19th 2026.

Canvassing by or on behalf of the candidate will automatically disqualify.

Shortlisting will apply, and only those shortlisted will be contacted for an interview by email.

APPLICATION REQUIREMENTS

It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.

Standard Application Form for Principals/Deputy Principals - in English

Letter of Application

Referees (name, role, contact no.)

Copy of Certificates, Diplomas, Degrees

Teaching Council Registration

Recognised Certificate to Teach Religious Education

Applications may be submitted by

Post

APPLY TO THIS JOB VACANCY

Roll Number:

178821

Apply To:

Norah Daly (Chairperson)

Scoil Aodha Naofa,

Rahugh,

Kilbeggan

N91XF20

County:

Westmeath

Enquiries To:

info@rahughns.com

Website:

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Teaching Practice Grades
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

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- Post

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N91XF20
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