

ADVERT ID 251503

## Principal Teacher

### Scoil Naomh Aine

Smiths Road Cork Charleville P56 AH79  
<https://stannescharleville.scoilnet.ie>

#### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Fri May 1 2026  
**Application Closing Date:** Mon May 18 2026  
**Commencement Date:** Tue Sep 1 2026  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Senior School  
**Gender:** Girls  
**School Patronage:** Catholic  
**Classification:** DEIS 2  
**Total No. of Teaching Staff:** 13  
**Current Enrolment:** 195  
**Droichead school:** Yes

#### POST DETAILS

##### Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

##### Additional Information:

The Board of Management of St Anne's Primary School, Charleville, Roll No: 17156C, under the Patronage of the Catholic Bishop of Cloyne, invites applications from suitably qualified applicants for the post of Permanent Administrative Principal Teacher, from September 1st 2026.

St Anne's is a Catholic, inclusive DEIS 2 primary school.

The current teaching staff consists of Principal, 8 mainstream teachers, 3 SET, HSCL, 3 SNAs, a fulltime secretary and part time caretaker.

We seek a principal who will lead a dedicated and collaborative staff and who will work closely with the Board of Management, parents and the wider school community to ensure the continued success and development of our school.

The appointment process will be governed by the DEY Circular 0044/2019.

The roles and responsibilities of the post relate to the 4 domains of Leadership and Management as set out in the circular.

1. Leading Learning and Teaching
2. Managing the Organisation.
3. Leading School Development
4. Developing Leadership Capacity.

"The successful candidate should demonstrate:

- A commitment to upholding the Catholic ethos, values and traditions of the school, and to fostering the positive, collaborative and supportive learning environment that currently exists within the school community.
- Proven leadership, organisational and administrative experience within a school setting

including policy development, strategic planning and school self-evaluation.

- A strong understanding of the Primary Curriculum and of high-quality teaching and learning in a DEIS?context.
- Experience in the development, implementation and evaluation of innovative school-based initiatives.
- In depth knowledge and experience of special educational needs, EAL provision along with a commitment to inclusion and diversity.
- Excellent people management and communication skills, with the ability to build and maintain strong relationships with staff, pupils, parents, Board of Management, other schools, wider community and external agencies.
- The capacity to empower staff and promote distributed leadership and professional learning within the school.
- Evidence of ongoing professional development relevant to school leadership.

#### Eligibility Criteria

Fully registered with the Teaching Council (Route 1 – Primary).  
Minimum of 5 years recognised teaching experience.

The appointment will be subject but not limited to:

- Satisfactory references.
- Occupational Health pre-employment medical screening.
- Garda Vetting.

#### Application Process

Applications must be submitted by email only, on the Standard Application Form for Primary Principalship (Open Competition), available on EducationPosts.ie.

Applications by email only to:

principalstannes26@gmail.com

Late applications will not be accepted and canvassing will disqualify.  
St Anne's Primary School is an equal opportunity employer.

#### APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

<b>Roll Number:</b>	17156C
<b>Apply To:</b>	Chairperson BOM principalstannes26@gmail.com
<b>County:</b>	Cork
<b>Enquiries To:</b>	<a href="mailto:principalstannes26@gmail.com">principalstannes26@gmail.com</a>
<b>Website:</b>	<a href="https://stannescharleville.scoilnet.ie">https://stannescharleville.scoilnet.ie</a>