

**ADVERT ID 251338**

## Deputy Principal

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### St Vincent de Paul Senior School

Griffith Avenue Marino Dublin 9 Dublin D09AD80

<https://www.svdpseniormarino.ie>

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#### MAIN DETAILS

<b>Status:</b>	Active
<b>Level:</b>	Primary
<b>Date Posted:</b>	Wed Apr 29 2026
<b>Application Closing Date:</b>	Fri May 15 2026
<b>Commencement Date:</b>	Tue Sep 1 2026
<b>Status of Post:</b>	Permanent

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#### SCHOOL DETAILS

<b>School Type:</b>	Mainstream
<b>School Structure:</b>	Senior School
<b>Gender:</b>	Co-Educational
<b>School Patronage:</b>	Catholic
<b>Total No. of Teaching Staff:</b>	16
<b>Current Enrolment:</b>	303
<b>Droichead school:</b>	Yes

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#### POST DETAILS

**Additional Information:**

The Board of Management of St Vincent de Paul Senior School (co-education, mainstream 2nd – 6th class), under the patronage of the Catholic Archbishop of Dublin, invites applications for the position of Deputy Principal. This is a key leadership role offering an opportunity to work with the Principal and leadership teams to support the effective management, development and wellbeing of a diverse and inclusive school.

**Eligibility Criteria for Appointment**

1. Applicants must be fully registered with the Teaching Council (Route 1, Primary) and have a minimum of five years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.
2. The successful candidate must hold a certificate to teach Religion in a Catholic School.
3. Appointment to this position will be subject to reference checks and Occupational Health screening, current and continuing Teaching Council registration, current Garda vetting requirements, and proof of qualifications.

**Roles and Responsibilities**

The roles and responsibilities of this post relate to the four domains of leadership and management as specified in Circular 0044/2019 and Looking at Our School 2022:

1. Leading teaching and learning
2. Managing the organisation
3. Leading school development
4. Developing leadership capacity

In addition, the successful candidate will be a leader who demonstrates evidence of the following knowledge, competencies, and experience essential to the role:

- A strong understanding of, and commitment to upholding the Catholic Ethos and values of the

school.

- Experience and knowledge of leadership, management and administration in primary schools.
- A commitment to work and support the Principal towards a shared vision for leading high-quality teaching, learning and assessment in the school.
- Proven leadership skills including experience of policy/plan development, implementation and evaluation of school-based initiatives, including Schol Self Evaluation and school development planning.
- An in-depth understanding of the Primary Curriculum Framework and Primary Curriculum, with a broad range of teaching experience and demonstrated ability to lead curricula change.
- Strong organisational capabilities and time-management skills, with experience in prioritising and managing competing priorities effectively.
- Experience working with teams under a model of shared leadership, with delegation skills and a commitment to developing leadership capacity in others.
- Excellent interpersonal and communication skills, with a proven ability to build, sustain and foster positive relationships with pupils, parents/guardians, staff, external agencies and the wider school community.
- A commitment to leading and promoting the development of pupil voice and a culture of learning and creativity.
- A commitment to leading and promoting pupil and staff wellbeing, parental involvement and the promotion of positive behaviour strategies;
- A commitment to, and evidence of continuing professional development relevant to a senior leadership role.
- Flexibility to adapt and work with all stakeholders in order to meet the evolving needs of the school.
- A willingness to work in partnership with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence.

At regular intervals, but at minimum every two years, the Deputy Principal is required to undertake a review with the Principal. Roles and responsibilities will be reviewed in the context of the changing needs and priorities of the school and the professional development of the Deputy Principal. This may result in the reassignment of roles/responsibilities.

\*\*\*Applications by post only and marked 'Deputy Principal Application'

#### APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 16753P  
**Apply To:** St Vincent de Paul Senior School  
Griffith Avenue  
Marino  
Dublin 9

**County:** Dublin  
**Postal District:** Dublin 9  
**Enquiries To:** [info@svdpsenior.ie](mailto:info@svdpsenior.ie)  
**Website:** <https://www.svdpseniormarino.ie>

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