

ADVERT ID 249569

## Special Needs Assistant

### St Vincents Special School

Navan Road, Dublin 7 Dublin 7

#### MAIN DETAILS

<b>Status:</b>	Active
<b>Level:</b>	Primary
<b>Date Posted:</b>	Sat Mar 28 2026
<b>Application Closing Date:</b>	Sat Apr 11 2026
<b>Commencement Date:</b>	Mon Apr 27 2026
<b>Status of Post:</b>	Permanent
<b>Number of Vacancies:</b>	2

#### SCHOOL DETAILS

<b>School Type:</b>	Special School
<b>School Structure:</b>	Vertical
<b>Gender:</b>	Co-Educational
<b>School Patronage:</b>	Catholic
<b>Total No. of Teaching Staff:</b>	14
<b>Current Enrolment:</b>	70
<b>Droichead school:</b>	Yes

#### POST DETAILS

##### Additional Information:

St. Vincent's Special School is a co-educational setting supporting pupils aged 5–18 years who, following psychological assessment, are identified as having a Moderate General Learning Disability.

##### Essential Criteria:

- Demonstrated experience working with children with communication difficulties
- Significant experience using Alternative and Augmentative Communication (AAC) systems in a structured, consistent, and evidence-based manner
- A strong working knowledge of the Relate document, including its use in planning, implementing, and reviewing supports
- Experience supporting the development of communication, social interaction, emotional regulation, and independence

##### Key Attributes:

The successful candidate will:

- Be positive, flexible, and able to work effectively as part of a multidisciplinary team
- Demonstrate a strong work ethic and a proactive, reflective approach to practice
- Show respect for the ethos of the school
- Be committed to promoting pupil independence, autonomy, dignity, and student voice
- Use initiative while recognising the importance of collaboration and guidance from teaching staff
- Demonstrate willingness to engage in relevant Continuing Professional Development (CPD)
- Apply a child-centred, rights-based, and evidence-informed approach in line with the Relate document

##### Duties may include:

- Supporting pupils' communication, social interaction, emotional regulation, and independence in line with targets outlined in the Relate document

- Implementing AAC systems consistently, supporting pupils to develop spontaneous and independent communication
- Supporting and facilitating student voice, choice, and active participation in learning and school life
- Supporting pupils during swimming activities, ensuring safety while promoting independence and confidence
- Assisting on school outings, walks, and extracurricular activities, encouraging inclusion, participation, and independence
- Providing support with feeding and personal care, including PEG feeding where necessary, while maintaining dignity and encouraging independence wherever possible
- Administering medication where required, in line with school policy and in a manner that minimises disruption to teaching and learning
- Collaborating with teachers and relevant professionals to monitor, review, and adapt supports using an evidence-based approach
- Maintaining appropriate professional boundaries while building positive, supportive relationships with pupils

Application Requirements:

- Applications must be submitted via email only
- A completed Standard Application Form for SNA posts must be included; incomplete applications will not be considered

Appointment is subject to:

- Current Garda vetting requirements
- Occupational Health Screening
- Satisfactory references

#### APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- Letter of Application
- Referees (name, role, contact no.)
- [Standard Application Form for SNA Posts - in English](#)

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 19039I  
**Apply To:** [recruitment@stvincentsspecialschool.ie](mailto:recruitment@stvincentsspecialschool.ie)  
**County:** Dublin  
**Postal District:** Dublin 7  
**Enquiries To:** [recruitment@stvincentsspecialschool.ie](mailto:recruitment@stvincentsspecialschool.ie)

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