

ADVERT ID 247813

Caretaker/Janitor

St Canices GNS

Seamus Ennis Road Finglas D11 C927
<https://www.stcanicesgns.ie>



MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Wed Jan 14 2026
Application Closing Date: Wed Jan 28 2026
Commencement Date: Mon Feb 23 2026
Status of Post: Permanent
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Girls
School Patronage: Catholic
Classification: DEIS 1
Total No. of Teaching Staff: 31
Current Enrolment: 495
Droichead school: Yes

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

St Canice's GNS invites applications for the position of caretaker to be part of our staff and school community. This position is a full time position and is for 40 hours per week. Our caretaker is a valued member of our school staff and of the St Canice's GNS wider school community.

The caretaker will be required to

- maintain the highest of standards in maintenance with a strong attention to detail and cleanliness.
- have good DIY skills.
- have experience using power tools.
- have good communication and organisational skills.
- maintain the school premises, furniture, equipment and fittings ensuring that they are kept to an agreed standard and condition contributing to a safe and welcoming environment for all.
- to prevent, in so far as it is possible, any damage to the structure, furniture, fittings and equipment of the school.
- open and close the school each day, as directed by the principal. Being a keyholder, attending to alarm call outs.
- carry out painting, maintenance work, renovation work, as appropriate, during the school year and also during school holidays.
- ensure the maintenance of the school heating systems, lawn mowers and other equipment by contacting service contractors when necessary.
- keep the school grounds in good order by looking after the flowerbeds, cutting the grass, fixing

fencing and by helping to keep the school litter free.

- dispose of rubbish and take out bins.
- liaise with the school cleaning company.
- take delivery of equipment and distribute appropriately.
- run errands as requested by the school principal.
- report and repair (as appropriate) anything that could be a hazard to the health, safety and welfare of employees and pupils including unblocking toilets.
- ensure the school and grounds are safe during adverse weather conditions.
- attend training courses as requested.

It is expected that the caretaker will, on their own initiative, identify tasks/duties that need to be carried out as part of the role subject to the authorisation of the school principal/Board of Management.

All appointments are subject to Garda Vetting, an Occupational Health check, reference verification and completion of Tusla Children First Training in accordance with Department of Education guidelines. There will be a six month probation period for the successful candidate.

HOW TO APPLY:

Interested candidates are requested to submit a cover letter and a CV outlining relevant experience by post or in person. Feel free to attach copies of any relevant qualifications, courses undertaken, certificates.. etc Please include contact details for a least two referees in your CV

APPLICATION REQUIREMENTS

- **It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.**
- Letter of Application
- Referees (name, role, contact no.)
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number:	18683H
Apply To:	Chairperson of the Board of Management, St Canice's GNS, Seamus Ennis Road, Finglas, Dublin 11, D11 C927.
County:	Dublin
Postal District:	Dublin 11
Enquiries To:	boardstcanicesgns@stcanicesgns.ie
Website:	https://www.stcanicesgns.ie
Further Information:	https://www.stcanicesgns.ie

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