

ADVERT ID 247348

School Transport Bus Escort

St Joseph's Primary School for Children with Visual Impairment

Gracepark Road Drumcondra D09C803
<https://www.stjosephsprimaryvi.ie>



MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Fri Dec 12 2025
Application Closing Date: Mon Dec 29 2025
Commencement Date: Mon Jan 5 2026
Status of Post: Substitute
Number of Vacancies: 4

SCHOOL DETAILS

School Type: Special School
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 10
Current Enrolment: 54
Droichead school: Yes

POST DETAILS

Additional Information:

The Board of Management of St Joseph's Primary School for Children with Visual Impairment (special school) is seeking to create a substitute list for Bus Escorts in the following areas: Drogheda, Clondalkin, Tallaght and Walkinstown.

From time to time the school needs substitute bus escort due to staff sickness / unavailability. The Board of Management of St Josephs Primary School VI wish to create a substitute list of bus escorts that will fulfill the role of escorting the children from their homes to the school in Drumcondra Dublin 9.

The Department of Education allocates funding to special schools for the employment of bus escorts to accompany children whose care and safety needs require this support while travelling on school bus transport. The children at St. Joseph's all have a visual impairment, and a significant number have additional needs, including medical, physical and behavioural. Safe supervision is of paramount importance and many of the children require assistance with mobility. Some require specialised support due to their medical conditions and others require compassionate support for their sensory regulation and/or behavioural difficulties.

Payment:

? Bus Escorts will be paid an hourly rate, as per DES regulations, on a fortnightly basis.

? Payments will be made directly into the Bus Escort's own Bank Account

? Payments will not be made during school closures but the hourly rate of pay includes 8% holiday pay.

? The basic hourly rate of pay for bus escorts is €15.50 per hour

? Holiday Pay Holiday pay is calculated at a rate of 8% of the hourly rate.

Key Responsibilities (this list is not exhaustive):

? To be on the school bus at the time of the first pick-up and last set down, not leaving the bus except under necessary and exceptional circumstances.

? To receive and hand-over each child from/ to a parent or guardian at the given address, assisting them on to and off the bus safely but not leaving the bus itself. Communications with parents should be courteous at all times.

? To ensure that pupils are seated with the required seatbelts/ straps/ harnesses before transport moves.

? To sit with the pupils in the bus so that maximum supervision and care of the children is possible, i.e. not at the front of the bus by themselves; attending especially to those with priority medical or behavioural support needs.

? To maintain good order and a happy atmosphere on the bus

? To ensure the safe supervision of children from collection at home until Class Teachers and SNAs assume responsibility for the pupils at 9.20 am.

? To maintain good professional working relationship with the driver

To undertake the training listed below (as required) :

-training for administration of Epilepsy medication (initial and refresher training as required)

-Children First Training (in own time- certificate to be provided to the school)

-Suctioning Training (if required)

The school day is from 9.20 in the morning until 3pm in the afternoon, with the school transport running before and after this time.

Training and support will be provided

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- Letter of Application
- Copy of Certificates, Diplomas, Degrees
- CV (Digital)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number: 18417J
Apply To: Gracepark Road
Drumcondra
D09C803
County: Dublin
Postal District: Dublin 9
Enquiries To: principal@stjosephsprimaryvi.ie
Website: <https://www.stjosephsprimaryvi.ie>
Further Information: <https://www.stjosephsprimaryvi.ie>

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