

#### **ADVERT ID 246092**

# **Deputy Principal**

## Scoil Naomh Mhuire, Ballyhahill

Scoil Naomh Mhuire Ballyhahill V94VK23 https://www.ballyhahillns.org/

#### MAIN DETAILS

Status: Active Level: Primary

Date Posted:Tue Oct 28 2025Application Closing Date:Fri Nov 14 2025Commencement Date:Mon Jan 5 2026Status of Post:Permanent

#### SCHOOL DETAILS

School Type: Mainstream School Structure: Vertical

Gender: Co-Educational

School Patronage: Catholic
Classification: DEIS Rural

Total No. of Teaching Staff: 3

Current Enrolment: 39

Droichead school: Yes

### POST DETAILS

# Additional Information:

Scoil Naomh Mhuire, Ballyhahill is a vibrant and progressive 3 teacher Rural DEIS School with 2 Mainstream Class Teachers, 1 Special Education Teacher and 1 full-time Special Needs Assistant. The Board of Management of Scoil Naomh Mhuire invites applications for the position of Deputy Principal Teacher which is a permanent position, initially deployed in a full-time mainstream (multi-grade) teaching capacity, which will be filled by open competition. Scoil Naomh Mhuire is situated on the outskirts of the village of Ballyhahill on an extensive, attractive and well maintained school campus which includes a playing pitch and PE Hall/General Purpose Room.

Scoil Naomh Mhuire has a highly supportive Parents Association, strong links with the Parish and Community of Ballyhahill and strong links with local clubs and musical groups.

Applicants must hold a recognised certificate to teach religion along with a full understanding of, and commitment to, the ethos of a Catholic Primary School.

The essential roles and responsibilities of the post of Deputy Principal are determined by the four Domains of Leadership and Management as set out in Looking at Our Schools (2016/2022) and in Chapter 4 of DES Circular 0044/2019:

- 1. Leading Teaching and Learning
- 2. Managing the Organisation
- 3. Leading School Development
- 4. Developing Leadership Capacity

The successful candidate will become a vital part of the leadership and management team in the school. The overall responsibility of the Deputy Principal of Scoil Naomh Mhuire is to fully support the Principal in the shared leadership, management and continued growth and development of the school.

Together, the Principal and Deputy Principal will form the senior management team of the school and will work in tandem to fulfil the aims and objectives of the school under the oversight of the

Board of Management. In accordance with the terms of Circular 0044/2019, it should be noted that as the needs of the school will continuously evolve, a regular review of the duties of the Deputy Principal will result in the realignment of the roles and responsibilities of the post over time.

Circular 44/2019 also requires that at times the Deputy Principal of the school will need to participate in this shared leadership role outside of the standard school day and school year. Besides the discharge of specific leadership administrative and management duties, the Deputy Principal will also exercise a shared leadership and motivational role within the school. The Deputy Principal will at all times work in cooperation with, and under the direction of, the Principal.

The Deputy Principal will be required to deputise for the Principal in all school leadership, management, organisational and administrative roles during any and every absence or unavailability of the principal.

The Deputy Principal will also be assigned the role of Deputy Designated Liaison Person (DDLP) for Child Protection purposes and must be fully familiar with current Child Protection Requirements and Guidelines.

In addition, the following knowledge, experience and skills are desirable:

A full commitment to child centred primary education.

An in-depth knowledge of the current primary school curriculum, along with a broad range of teaching experience including experience of teaching in multi-grade classes and teaching in a DEIS setting.

Excellent inter-personal, people management and class management skills.

Proven ability to work as a team leader and team member.

Experience of preparing children for the Sacraments of First Penance, First Holy Communion and/or Confirmation.

A keen interest in Irish Music and Culture.

An understanding and competency in Information and Communications Technology (ICT). Experience, interest in, and a commitment to; the development, implementation and evaluation of innovative and child centred school based initiatives and projects (e.g. Universal Design for Learning, Active Schools, STEM, Maths week, Engineering Week, Seachtain na Gaeilge, Heritage in Schools, Literacy Projects, Creative Schools, BLAST, Curious Minds, Say Yes to Modern Languages etc).

A thorough knowledge of the "Bí Cineálta" Anti-Bullying Programme for Primary Schools A strong commitment to fostering, maintaining and engaging in positive home-school-community links and activities.

A demonstrable commitment to, and interest in, and commitment to: promoting a variety of Extra-Curricular Activities (e.g. Music, Sport, Drama, The Arts and STEM Clubs) among the school pupils.

Cover letter of application should indicate your suitability to fulfil the varied requirements of this position.

Please apply using the current version of the Standard Application Form for Primary Principalship-Deputy Principalship.

Applications to be submitted by post no later than 3pm on the closing date of November 14th 2025 and please mark the envelope "Deputy Principal Application".

Appointment will be subject, but not limited to:

Excellent References;

Current and Continuing Teaching Council Registration;

Fully Recognised Qualification to Teach Religion in Irish Primary Schools:

Full Compliance with Current Garda Vetting Requirements;

Satisfactory Occupational Health Screening

All applicants must ENCLOSE copies of their Recognised Certificate to Teach Religion and Teaching Council Registration along with their application form and letter of application.

### APPLICATION REQUIREMENTS

- It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.
- Standard Application Form for Principalship/Deputy Principalship in English
- Letter of Application
- Referees (name, role, contact no.)
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

Post

APPLY TO THIS JOB VACANCY

Roll Number: 18236F

**Apply To:** FAO: The Chairperson

Scoil Naomh Mhuire

Ballyhahill V94VK23

County: Limerick

Enquiries To: griffin.m@ballyhahillns.org

Website: https://www.ballyhahillns.org/

Information contained within this advertisement is copyrighted by IPPN and licensed by IPPN for use by job-seekers only. The information herein may not be downloaded, copied or used for any other purposes, including its replication on other recruitment & advertising websites, without the express prior written permission of IPPN.