

ADVERT ID 245958

Deputy Principal

St Vincents NS

Coolarne Turloughmore Athenry H65PK03
<https://www.coolarnens.ie>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Fri Oct 24 2025
Application Closing Date: Fri Nov 7 2025
Commencement Date: Mon Nov 24 2025
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 5
Current Enrolment: 67
Droichead school: Yes

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

Applications are invited for the position of Deputy Principal in St. Vincent's National School. This is a permanent position in a teaching capacity that will be appointed by open competition. St Vincent's National School has a Catholic ethos and operates under the patronage of the Diocese of Tuam. The successful candidate must have a qualification to teach Religious Education and a commitment to promoting the Catholic ethos.

Circular 0044/2019 states: 'While the Principal is ultimately responsible to the Board of Management, as appropriate, for the leadership and management of the school, the Deputy Principal occupies a position of vital importance within the senior leadership team in a school. Shared leadership requires openness and willingness on the part of Principals and Deputy Principals, to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence'.

The Deputy Principal will work with the Principal and the In-School Leadership Team to support and develop effective leadership within the school. In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in reassignment of the roles and responsibilities within the leadership and management team. The roles and responsibilities for this post relate to the following four domains of leadership and management as specified in Circular 44/2019;

1. Leading Teaching and Learning

2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In addition, the following knowledge, competencies and skills are desirable:

- Proven leadership skills, including policy development and implementation and prioritising, planning and organising the workload
- Previous teaching experience across a range of classes and settings in a primary school.
- Proven ability to work as a member of a team in a collaborative manner
- Evidence of a high level of commitment to Continuous Professional Development
- The ability to promote a culture of learning and creativity in school
- Effective interpersonal, communication and people management skills
- A clear understanding and knowledge of special education
- A proven ability to work collaboratively with all staff members, the Board of Management and the wider community

Please mark 'Deputy Principal Job Application' on the envelope.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number:	16857E
Apply To:	The Chairperson St. Vincent's NS Coolarne Turloughmore Athenry H65PK03
County:	Galway
Enquiries To:	chairpersoncoolarnens@gmail.com
Website:	https://www.coolarnens.ie
Further Information:	https://www.educationposts.ie/docs/Application-Form-for-Primary-Principalship-and-Deputy-Principalship-June-2024.docx

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