

ADVERT ID 245606

Caretaker/Janitor

St. Patrick's Primary

Hazelhatch Celbridge W23 Y300

MAIN DETAILS

Status: Active
Level: Primary

Date Posted: Fri Oct 10 2025

Application Closing Date: Fri Oct 24 2025

Commencement Date: Mon Nov 10 2025

Status of Post: Permanent

Number of Vacancies: 1



School Type: Mainstream
School Structure: Vertical

Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 25
Current Enrolment: 374
Droichead school: Yes

POST DETAILS

Additional Information:

The Board of Management of St. Patrick's Primary School, Celbridge invites applications for the position of Permanent School Caretaker (35 hour week- negotiable).

The successful applicant must be able to work the hours during times agreed by the

Principal/Board of Management.

They must be able to take up the position as soon as possible.

Ideally, applicants will:

- Have general maintenance skills
- Have an understanding of caretaking duties
- Be willing to work cooperatively with school staff and management

Duties will include:

- Inspections of premises
- General school repairs
- Maintenance of buildings (internal and external)
- Development and maintenance of school grounds and green areas
- Maintenance of furniture and fittings
- Liaising with external contractors where relevant
- Opening/closing of school
- Keyholder and alarm duties
- Management of disposal of waste

There is an initial probationary period of 6 months.

The successful candidate should: (either have completed or agree to undertake this training on appointment)

- A Child Protection Course
- A Manual Handling Certificate
- A First Aid Certificate
- A Safe Pass and any other relevant training.

Satisfactory Garda Vetting is necessary before appointment - it may be possible to bring starting



date forward depending on length of time it takes for garda vetting to be completed.

The successful candidate must also uphold the ethos of the school.

Please email a letter of application and Curriculum Vitae including copies of relevant certificates and details of at least 2 referees for the attention of the Chairperson of the Board of Management @ applications2025@stpatricksprimarycelbridge.ie

Candidates may be shortlisted by reference to their application and C.V.

The closing date for applications is 24th October 2025. Interviews are proposed for the week of 3rd November 2025.

APPLICATION REQUIREMENTS

- It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- CV (Digital)

Applications may be submitted by

Email

APPLY TO THIS JOB VACANCY **Roll Number:** 20257

Apply To: applications2025@stpatricksprimarycelbridge.ie

County: Kildare

Enquiries To: stpatricksnscelbridge@gmail.com

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