

ADVERT ID 244513

Deputy Principal

St Catherines GNS

Ratoath Road Cabra West D07 V045
<https://www.stcatherinessenior.com>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Fri Sep 12 2025
Application Closing Date: Fri Sep 26 2025
Commencement Date: Wed Oct 1 2025
Status of Post: Permanent



SCHOOL DETAILS

School Type: Mainstream with Special Classes
School Structure: Senior School
Gender: Girls
School Patronage: Catholic
Classification: DEIS 1
Total No. of Teaching Staff: 14
Current Enrolment: 149
Droichead school: Yes

POST DETAILS

Additional Information:

The Board of Management of St. Catherine's Senior Girls' School invites applications for the position of permanent Deputy Principal.

St. Catherine's is a Catholic Senior Girls' DEIS Band 1 school (2nd class to 6th class), under the patronage of the Archbishop of Dublin.

St. Catherine's is an innovative, inclusive and diverse school community.

The school consists of 8 mainstream classes as well as a newly opened special class for students with autism.

This school is in the process of changing its' status from an all-girls' school to a co-educational school.

Circular 0044/2019 states:

"While the Principal is ultimately responsible to the Board of Management, as appropriate, for the leadership and management of the school, the Deputy Principal occupies a position of vital importance within the senior leadership team in a school.

Shared leadership requires openness and willingness on the part of Principals and Deputy Principals to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence".

Specific roles and responsibilities for this position relate to the four domains of Leadership and Management as outlined in Circular 0044/2019:

1. Leading Learning and Teaching
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

The following skills, knowledge, experience and competencies are desirable and the successful candidate will demonstrate:

- A commitment to the Catholic ethos of St. Catherine's
- An understanding and knowledge of school leadership, management and administration in a primary school setting
- Evidence of ability to work collaboratively and foster positive relationships with all staff members, external agencies and professionals, Board of Management, parents / guardians and the wider school community
- A commitment to shared leadership and a willingness to delegate and develop leadership capacity and empower others
- Excellent communication skills
- An in-depth knowledge of the Primary Curriculum and a range of teaching experience
- An understanding and knowledge of the requirements associated with the provision of Special Classes, Special Education Needs and EAL, inclusion and diversity

Candidates will:

- have current and continuing Teaching Council registration and show evidence of and commitment to ongoing Professional Development
- be fully Garda vetted, have a minimum of 5 years teaching experience in a recognised primary school in Ireland and hold a certificate for the teaching of religion
- be familiar with Child Safeguarding

An annual report will be provided by the Deputy Principal on how his/her work contributes to the advancement of the school.

At regular intervals, but at minimum every two years, the Deputy Principal is required to undertake a review with the Principal.

The roles and responsibilities for the Deputy Principal post will be reviewed in the context of the changing needs and priorities of the school and the professional development of the Deputy Principal. This may result in a re-assignment of roles/responsibilities.

Applications will be accepted by email only and 'Deputy Principal Application' must be clearly included in the subject line.

Appointment will be subject to Garda Vetting requirements, satisfactory references, Occupational Health Screening and approval of the patron.

Canvassing will disqualify.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number: 17465P
Apply To: jobapplications@stcatherinessenior.com
Fr. Paul Thornton (Chairperson)
St. Catherine's Senior Girls' School,
Ratoath Road,
Cabra West.
D07 V045
County: Dublin
Postal District: Dublin 7
Enquiries To: principal@stcatherinessenior.com
Website: <https://www.stcatherinessenior.com>

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