

ID FÃºGRA 244210

## RÃºnaÃº

## St Coens PS

Merrymeeing Rathnew A67CY68  
<https://www.stcoens.com>

## PRÃºOMHSHONRAÃº

|                                    |                      |
|------------------------------------|----------------------|
| StÃºdas:                           | GnÃºmhach            |
| LeibhÃºal:                         | Bunscoil             |
| DÃºta PostÃºilte:                  | DÃºar MFÃºmh 4 2025  |
| SpriocdhÃºta le haghaidh iarratas: | DÃºar MFÃºmh 18 2025 |
| DÃºta Tosaithe:                    | CÃºad DFÃºmh 1 2025  |
| StÃºdas an Phoist:                 | PÃºirtaimseartha     |
| LÃºon na bhFolÃºntas:              | 1                    |

## SONRAÃº SCOILE

|                          |                                     |
|--------------------------|-------------------------------------|
| CineÃºl Scoile:          | PrÃºmhshruth le Ranganna Speisialta |
| StruchtÃºr na Scoile:    | Ingearach                           |
| Inscne:                  | Comhoideachas                       |
| PÃºitrÃºnacht na Scoile: | Caitliceach                         |
| RangÃº:                  | DEIS 1                              |
| LÃºon lomlÃºn na mBall   | 27                                  |
| Foirne MÃºnteoireachta:  | 322                                 |
| Rolla Reatha:            | TÃº                                 |

## SONRAÃº AN PHOIST

## Eolas Breise:

We are currently seeking to employ a school secretary on a part-time basis of 7 hours per week. The days and hours worked are negotiable but must be between 8:30am and 3:00pm. The role involves being responsible for school communications by phone, email or Aladdin school management system, organising financial documents and other standard clerical duties. The candidate will be sharing an office with the other school secretary.

## RIACHTANAIS IARRATAIS

- [TÃº sÃº riachtanach go mbeadh DearbhÃº ReachtÃºil bailÃº ag an duine a cheapfar agus go gcomhlÃºndh siad an Fhoirm Ghealltanais.](#)
- Litir Iarratais
- RÃºiteoirÃº (ainm, rÃºl, uimhir theagmhÃºla.)
- CV (CeanglÃºir Neamhcheangailte/SleamhnÃºn)
- CV (Digiteach)

Is fÃºidir iarratais a chur isteach trÃº

- R  omhphost
- Litir

CUIR IARRATAS ISTEACH AR AN bhFOL  NTAS SEO

**Uimhir Rolla:** 20208M  
**Cuir Iarratas Chuig:** St. Coen's NS  
Merrymeeting  
Rathnew  
Co Wicklow  
A67CY68 (post)  
  
mr.kavanagh@stcoens.com (email)  
**Contae:** Cill Mhant  in  
**Ceisteanna Chuig:** [mr.kavanagh@stcoens.com](mailto:mr.kavanagh@stcoens.com)  
**Su  omh Gr  as  in:** <https://www.stcoens.com>

Is ag IPPN at   an c  ipcheart i dtaca leis an fhaisn  is san fh  gra seo agus d  anann IPPN    a chead  n   le haghaidh   s  ide ag cuardaitheoir   post amh  in. N   f  idir an fhaisn  is at   ann a   osl  d  il, a ch  ipe  il n   a   s  id chun cr  ocha ar bith eile, lena n-  jir  tear a macasamhl   ar shu  omhanna gr  as  in earca  ochta agus f  gra  ochta eile, gan cead sainr  ite i scr  bhinn a fh  il roimh r      IPPN.