

ADVERT ID 244088

General

Royal Society of Chemistry

Thomas Graham House 209 - 292 Science Park Milton Road Cambridge, UK CB4 0WF
<https://www.rsc.org>

MAIN DETAILS

Status: Deactivated
Level: Other Education
Date Posted: Tue Sep 2 2025
Application Closing Date: Sun Sep 7 2025
Status of Post: Permanent
Number of Vacancies: 1

POST DETAILS

Title:

Education Coordinator - Northern Ireland

Description:

We're seeking an enthusiastic Education Coordinator to help shape the future of chemistry education.

With a focus on Northern Ireland, you'll lead regional initiatives, tailoring them to local needs and supporting teachers through workshops and online sessions. You'll build strong partnerships with local education authorities, schools, and teacher networks, and collaborate with national organisations to advance our education policy across the UK and Ireland. You'll monitor educational developments, contribute to policy-influencing documents, and share our views with policy makers and other stakeholders.

You must be based in the UK. This role will require extensive travel throughout Northern Ireland and the Republic of Ireland, including attending and running events for teachers and student teachers, working with members, and meeting key education contacts. Expect to travel about twice a week, depending on the academic timetable, and occasionally work weekends and non-core hours.

To apply, please submit an application here - https://rsc.wd103.myworkdayjobs.com/en-US/RoyalSocietyofChemistry/job/Education-Coordinator---Northern-Ireland_JR155

Responsibilities:

Regional engagement and delivery: Lead the project management and delivery of education initiatives tailored to the needs of the local education community, aligned with our strategy. This includes understanding teacher needs, delivering direct support (e.g. workshops, online sessions), advising on the use of our resources, and commissioning internal support to enhance the impact of our services.

Local curriculum expertise and relevance: Champion and advise on local curricula to ensure our education programmes remain relevant and impactful for all teachers across the UK and Ireland. This includes providing guidance and advice to colleagues and partners on best practices for local curricula.

Partnership and stakeholder engagement:

Develop and maintain successful partnerships and relationships with organisations and education stakeholders in the region (including local education authorities, schools, and teacher networks) to support the effective delivery of our programmes and initiatives. This also includes engaging with local members to act as advocates for chemistry and showcase best practice in

school engagement activities.

Build and maintain strategic links and collaborations with national organisations, government agencies, sister societies, and other policy influencers to inform the development and advancement of our education policy and resources.

Contribution to education policy and intelligence: Contribute to our education policy activities by monitoring educational developments, compiling and analysing relevant information, and drafting policy-influencing documents such as consultation responses and position statements. This also involves representing our policy positions and building collaborative relationships with relevant external organisations to enhance our influence.

What we are looking for:

A degree in science, preferably in the chemical sciences, or an equivalent qualification, together with evidence of working with schools, ideally with a teaching qualification.

An understanding of school level, further and higher education and a breadth of knowledge of the education systems in the UK and Ireland together with a deep knowledge of the local curricula.

Experience of stakeholder relationship management and an understanding of customer requirements, including those of: school teachers; FE teachers, HE academics and support staff; careers advisors; employers; governments and its agencies, and non-government bodies.

Excellent written and verbal communication skills, including a proven ability to write effectively for different audiences and deliver clear and engaging presentations both online and in-person.

Good project management and team working skills and experience, with the ability to work independently.

At the RSC we embrace flexibility and offer hybrid working, which means our teams come together when they need to collaborate. This role is home-based with the expectation that you will attend the office as needed for your role. If you need flexible working arrangements, please outline this in your application.

If you are interested in this role, please apply before the end of the closing date. When applying, you will need to provide an up-to-date CV and as a cover letter (in no more than 500 words) telling us about your relevant knowledge, skills and competencies and why you are applying for this role.

About the RSC

An organisation with a heritage that spans over 175 years, the RSC has an ambitious international vision for the future. Around the world, we invest in the education of future generations of scientists. We raise and maintain standards. We partner with industry and academia, promoting collaboration and innovation. We advise governments on policy, and we promote the talent, information and ideas that lead to great advances in science.

We provide advice, resources, and practical support to learners and educators in schools, colleges, and universities around the world. In the UK, we are the largest non-governmental funder of chemistry education and we influence government policy to ensure that opportunities to develop skills meet the unique needs of chemistry

Visit our Work For Us website to learn more about us, our benefits, equal opportunities statement and inclusive culture pledge.

At the RSC, we recognise the benefits of a diverse workforce and welcome applicants from a range of backgrounds to apply. We particularly encourage applications from disabled and ethnic minority candidates.

As a part of the Disability Confident Scheme, we endeavour, where possible, to offer an interview to candidates meeting the essential criteria of the role, who has a substantial physical/mental impairment which impacts their ability to carry out day-to-day tasks.

We are committed to making our recruitment processes accessible to all and as part of this, we are flexible in the ways we give and receive information. If you would like to apply using a different format, please contact the Recruitment Team at jobs@rsc.org or on +44 (0) 1223 432229 and we will do our best to put any reasonable adjustments in place.

If you have any questions, please contact us at jobs@rsc.org

APPLICATION REQUIREMENTS

- Application Form

Applications may be submitted by

- External Application Form

APPLY TO THIS JOB VACANCY

Apply To: Thomas Graham House
209 - 292 Science Park
Milton Road
Cambridge, UK
CB4 0WF

County: Antrim

Enquiries To: jobs@rsc.org

Website: <https://www.rsc.org>

Further Information: https://rsc.wd103.myworkdayjobs.com/en-US/RoyalSocietyofChemistry/job/Education-Coordinator---Northern-Ireland_JR155

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