

ADVERT ID 244014

Deputy Principal

Castleknock NS

Castleknock National School Main Street Castleknock Dublin 15 D15 PV38

MAIN DETAILS

Status:	Active
Level:	Primary
Date Posted:	Mon Sep 1 2025
Application Closing Date:	Fri Sep 19 2025
Commencement Date:	Mon Oct 6 2025
Status of Post:	Permanent

SCHOOL DETAILS

School Type:	Mainstream
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Church of Ireland
Total No. of Teaching Staff:	12
Current Enrolment:	202

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

Castleknock NS is a single-stream, urban school. We are committed to fostering academic growth in a supportive, enriching environment where every student thrives through exceptional teaching and care. We prioritise holistic development, ensuring every child is equipped with the skills, values and resilience to thrive.

The Church of Ireland Ethos is central to the school and its development. We are committed to creating a sense of belonging and promoting inclusion, respect and spiritual development in our school. Pupils and families are committed to fostering relationships and strong community ties. There is a high level of pupil involvement and participation in our school.

The Role of the Deputy Principal as specified in Circular 0044/2019.

While the Principal is ultimately responsible to the Board of Management, as appropriate, for the leadership and management of the school, the Deputy Principal occupies a position of vital importance within the senior leadership team in a school. Shared leadership requires openness and willingness on the part of Principals and Deputy Principals, to share and distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfillment of the Principal's role and acts or deputises as the Principal in the Principal's absence.

The roles and responsibilities of this post relate to the four domains of leadership and management as specified in Circular 0044/2019.

1. Leading teaching and learning.
2. Managing the organisation.

3. Leading school development.
4. Developing leadership capacity.

Applicants must be registered with the Teaching Council (Route 1-Primary) and be fully Garda vetted.

Appointments will be subject to Garda Vetting requirements, satisfactory references and Occupational Health Screening.

The successful candidate will ideally demonstrate:

A clear understanding of, and a commitment to the Church of Ireland Ethos. A commitment to the school's ethos, vision and goals.

Strong curriculum knowledge. Experience teaching a wide variety of age-groups. ability to adapt teaching to meet group and individual needs.

Knowledge and capability to successfully assist in leading teaching and learning.

An excellent understanding of leadership and management within a primary school setting.

Experience and ability in leading whole school initiatives.

Proven leadership, management and administration skills.

A Postgraduate Diploma in Leadership and Management would be desirable.

The ability to work collaboratively with staff members, parents, Board of Management and when required, the wider community.

Willingness to act as DDLP in relation to Safeguarding Trust.

Essential to have experience in prioritising, planning and policy development. Experience in supporting School Self-Evaluation (SSE).

A commitment to and evidence of Continuing Professional Development (CPD) is essential.

Excellent people management and communication skills.

A commitment to shared leadership and willingness to delegate and develop leadership capacity and empower others.

The ability to organise school events and to engage Parental Involvement in school life.

The ability to work collaboratively in Planning, Supervision, Timetabling and with IT systems ensuring efficient day-to-day operations.

The experience and ability to work with external agencies and community groups.

Understanding and knowledge of the requirements associated with the provision of children with Additional Educational Needs, EAL, Inclusion and Diversity and may include the role of SENCO.

The ability to promote a culture of Learning and Creativity in the school.

Please mark envelope 'Application'.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- CV (Unbound/Slide Binder)
- Teaching Council Registration

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 18623M

Apply To: The Chairperson,
Castleknock National School
Main Street
Castleknock
Dublin 15
D15 PV38

County: Dublin

Postal District: Dublin 15

Enquiries To: principal@castleknocknationalschool.ie

Website:

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