

ADVERT ID 242768

## Caretaker/Janitor

### S.N. MUIRE GAN SMAL

Creagh N.S. Creagh Ballinasloe H53PT32  
<https://creaghonline.com>

#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Fri Aug 8 2025  
**Application Closing Date:** Fri Aug 15 2025  
**Commencement Date:** Mon Sep 1 2025  
**Status of Post:** Fixed-term  
**Number of Vacancies:** 1

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 31  
**Current Enrolment:** 444  
**Droichead school:** Yes

#### POST DETAILS

##### Additional Information:

The Board of Management of Scoil Muire Gan Smál (Creagh National School) invites applications for a full-time caretaker role.

This position is a 35 hour a week full time position and is scheduled to begin on the 1/09/2025.

Salary will be in line with Department guidelines and the starting point on scale will be determined by the candidate's relevant experience.

Among the caretakers role will be the responsibility for opening and closing of the school as the main keyholder and ensuring the school grounds, classrooms, and facilities are well-maintained and secure.

The ideal candidate will have a welcoming disposition along with a high level of professionalism, discretion, organisation and diligence as well as an ability to use their own initiative when needed and a fine attention to detail. They should also have experience in: general DIY, building maintenance, painting, power tools, janitorial/cleaning methods, an awareness of Health and Safety requirements and an understanding of cleaning materials, chemicals and equipment. Prior certification in any of these areas would be advantageous and the candidate will be expected to complete ongoing training.

A full driver's license is essential.

The role may include light plumbing, light carpentry, management of heating systems, fire/burglar alarms, keyholder/ security systems, locking systems & CCTV.

Duties also include landscaping, use of lawn mowers, outdoor/garden tools, manual handling, furniture movement and building safety, setting up and taking down of furniture for school events and additional project works as agreed with the School Principal in consultation with the Board of Management.

This list is not exhaustive.

Hours of attendance will normally be from 8:30am - 3:30pm pm but flexibility will be required on occasion. Eg: school events, security callouts, deliveries, meetings with contractors.

The successful candidate will also have knowledge of our school and the local area, share the values of our school, be community focused, patient, kind, generous and enjoy working as part of a large staff team with the best interests of children and young people's social & emotional wellbeing and education at heart.

National guidelines in Child Safeguarding must be met and appropriate Garda Vetting and reference checks completed prior to any appointment.

#### APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- Letter of Application
- CV (Digital)

Applications may be submitted by

- Email
- Post

#### APPLY TO THIS JOB VACANCY

<b>Roll Number:</b>	17198S
<b>Apply To:</b>	Email (Preferable option) caretakercreaghns2025@yahoo.com By post: Chairperson Creagh NS, Scoil Muire Gan Smál, Creagh, Ballinasloe, Co Galway, H53PT32 If applying by mail, please supply an unbound CV as well as a letter of application. If Applying by email, please supply a digital CV and digital letter of application.
<b>County:</b>	Galway
<b>Enquiries To:</b>	<a href="mailto:principal.creaghns@gmail.com">principal.creaghns@gmail.com</a>
<b>Website:</b>	<a href="https://creaghnsnsonline.com">https://creaghnsnsonline.com</a>

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