

ADVERT ID 241522

Secretary

St Joseph's NS

Killenummery Dromahair F91RT98
<https://www.killenummeryns.scoilnet.ie/blog>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Mon Jul 21 2025
Application Closing Date: Tue Aug 5 2025
Commencement Date: Fri Aug 29 2025
Status of Post: Part-Time
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 3
Current Enrolment: 53
Droichead school: No

POST DETAILS

Additional Information:

Position: 12 hours per week over the course of three days.
Commencement Date: Friday, 29th August 2025.

Applications must be received by 5 pm on Tuesday, 5th August 2025. Please include contact details (mobile phone numbers) of referees.

Please note that the successful candidate will be placed on the Department of Education payscale for school secretaries.

APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 16130C
Apply To: St. Joseph's N.S.
Killenummery
Dromahair
Co. Leitrim
F91RT98
County: Leitrim
Website: <https://www.killenummeryns.scoilnet.ie/blog>
Further Information: <https://killenummeryns.scoilnet.ie/blog/>

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