

ADVERT ID 241199

## Special Needs Assistant

### Rice College

The Secretary, Board of Management, Rice College, Westport, F28TK64  
<https://www.ricecollegewestport.ie/>



#### MAIN DETAILS

**Status:** Active  
**Level:** Post Primary  
**Date Posted:** Wed Jul 16 2025  
**Application Closing Date:** Tue Aug 5 2025  
**Commencement Date:** Mon Aug 18 2025  
**Status of Post:** Fixed-term  
**Number of Vacancies:** 3  
**Number of hours per week:** 32

#### SCHOOL DETAILS

**School Type:** Secondary School  
**School Structure:** Boys  
**Current Enrolment:** 560  
**Droichead school:** Yes

#### POST DETAILS

**Additional Information:**  
SNA Positions 2025/2026

Rice College Secondary School, Westport, Co. Mayo invites applications from suitably qualified SNA's for a variety of care position which will arise for the academic year 2025/2026. Applicants are invited to apply for full-time vacancies. Applicants will also be considered for sick leaves and part time positions which will exist in 2025/2026.

Applicants for the above positions should forward Three Copies of the following documents:

- Curriculum Vitae with Cover Letter. This should include up to date personal contact details of two professional referees from an educational setting.
- Copies of two recent references.
- Garda Vetting Clearance Certificate
- Evidence of Qualifications – Level 5 up to Diplomas, Degrees etc.

Failure to submit these will disqualify the candidate under shortlisting criteria.

Applications should be submitted to:

The Secretary, Board of Management, Rice College, Westport, Co Mayo. F23 TK64 by Tuesday, 05th August 2025.

Please mark you're A4 envelope with:  
"SNAs".

Short-listing may apply. Canvassing will disqualify. Garda vetting is mandatory. The school is an equal opportunities employer.

These SNA positions are subject to the approval of the Department of Education, NCSE and ntspayroll.

## APPLICATION REQUIREMENTS

- Letter of Application
- References (written)
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

### APPLY TO THIS JOB VACANCY

**Roll Number:** 64700O  
**Apply To:** SNA Applications,  
The Secretary,  
Board of Management,  
Rice College,  
Westport,  
F28TK64  
**County:** Mayo  
**Enquiries To:** [principal@ricecollegewestport.ie](mailto:principal@ricecollegewestport.ie)  
**Website:** <https://www.ricecollegewestport.ie/>

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