

ADVERT ID 240716

## Deputy Principal

**S. N. Talamh na Manach**

Monksland Carlingford A91 PW81  
<https://www.monkslandschool.com>

### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Fri Jul 4 2025  
**Application Closing Date:** Fri Jul 18 2025  
**Commencement Date:** Wed Aug 27 2025  
**Status of Post:** Permanent

### SCHOOL DETAILS

**School Type:** Mainstream with Special Classes  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 12  
**Current Enrolment:** 143  
**Droichead school:** No

### POST DETAILS

**Additional Information:**

This position is for a teaching deputy principal.

Monksland N.S. is a co-educational, rural primary school under the Patronage of the Catholic Bishop of Armagh. We have 6 mainstream classrooms, 2 A.S. Classes, and 2.8 S.E.T.

Circular 0044/2019 states:

"While the Principal is ultimately responsible to the Board of Management, as appropriate, for the leadership and management of the school, the Deputy Principal occupies a position of vital importance within the senior leadership team in a school.

Shared leadership requires openness and willingness on the part of Principals and Deputy Principals to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence".

Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management as outlined in Circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

Shortlisting and the interview process will be based on the four domains and as well as the following criteria:

- Understanding of and commitment to the ethos of a Catholic school.
- Whole school curricular planning and development, policy development and implementation, prioritising, planning and organising the workload.

- Understanding and knowledge of the requirements associated with the provision of Special Education Needs education, inclusion and diversity.
- Evidence of the ability to work collaboratively and to foster positive relationships with all staff members, Board of Management, outside agencies, parents/ guardians and the wider school community.
- Ability to promote a culture of learning and creativity in the school.
- Evidence of a high level of commitment to Continuous Professional Development.
- A clear understanding of School Self Evaluation (S.S.E.) Planning and experience of the implementation of effective initiatives for school improvement.

An annual report will be provided by the Deputy Principal on how his/her work contributes to the advancement of the school.

At regular intervals, but at minimum of every two years, the Deputy Principal is required to undertake a review with the Principal. Roles and responsibilities will be reviewed in the context of the changing needs and priorities of the school and the professional development of the Deputy Principal. This may result in the re-assignment of roles/responsibilities.

Appointment is subject, but not limited to, satisfactory references, current and continuing Teaching Council registration, current vetting requirements, Occupational Health Screening and a certificate to teach Religion.

Applicants should demonstrate the desirable skills set out in the criteria for the post. Candidates may be shortlisted on the basis of the core criteria and desirable skills.

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 18312S  
**Apply To:** Canon Malachy Conlon via email only:  
 dp\_applications@monkslandschool.com  
**County:** Louth  
**Enquiries To:** [dp\\_applications@monkslandschool.com](mailto:dp_applications@monkslandschool.com)  
**Website:** <https://www.monkslandschool.com>

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