

ADVERT ID 240194

Deputy Principal

Kildorrery National School

Kildorrery Co Cork Kildorrery P67 VY68
<https://kildorreryns.scoilnet.ie>



MAIN DETAILS

Status: Deactivated
Level: Primary
Date Posted: Fri Jun 27 2025
Application Closing Date: Fri Jul 11 2025
Commencement Date: Thu Aug 28 2025
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 11
Current Enrolment: 184
Droichead school: Yes

POST DETAILS

Additional Information:

The Board of Management of Kildorrery National School, Kildorrery, Co. Cork invites applications for the permanent position of Deputy Principal Teacher from August 28th, 2025. This position is for a teaching deputy principal.

Kildorrery National School is a co-educational, rural primary school under the Patronage of the Catholic Bishop of Cloyne, Most Reverend William Crean.

Circular 0044/2019 states:

'While the Principal is ultimately responsible to the Board of Management, as appropriate, for the leadership and management of the school, the Deputy Principal occupies a position of vital importance within the senior leadership team in a school.

Shared leadership requires openness and willingness on the part of Principals and Deputy Principals to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence'.

Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management as outlined in Circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

Shortlisting and the interview process will be based on the four domains and as well as the following criteria:

- Understanding of and commitment to the ethos of a Catholic school.

- Whole school curricular planning and development, policy development and implementation, prioritising, planning and organising the workload.
- Understanding and knowledge of the requirements associated with the provision of Special Education Needs education, inclusion and diversity.
- Evidence of the ability to work collaboratively and to foster positive relationships with all staff members, Board of Management, outside agencies, parents/ guardians and the wider school community.

- Ability to promote a culture of learning and creativity in the school.

- Evidence of a high level of commitment to Continuous Professional Development.

- A clear understanding of School Self Evaluation (SSE) Planning and experience of the implementation of effective initiatives for school improvement.

Reporting and Review
An annual report will be provided by the Deputy Principal on how his/her work contributes to the advancement of the school.

At regular intervals, but at minimum of every two years, the Deputy Principal is required to undertake a review with the Principal. Roles and responsibilities will be reviewed in the context of the changing needs and priorities of the school and the professional development of the Deputy Principal. This may result in the re-assignment of roles/responsibilities.

Some of the roles and responsibilities may include:

Working with the Principal towards a shared vision for the school, showing commitment to Distributed leadership and a willingness to delegate, develop leadership capacity and to empower others.

Evidence of a high level of commitment to Continuous Professional Development

Proven leadership skills, including policy and curricular development and implementation and prioritising, planning and organising the workload including long-term strategic planning for the development of the school

An excellent knowledge and understanding of Leadership, Management and Administration in a primary school setting.

Effective interpersonal, communication and people management skills and a proven ability to work collaboratively with all staff members, the Board of Management and the wider community
Promotion of teaching and learning with a focus on creativity, digital literacy, playfulness and wellbeing so that each child has the opportunity to reach their potential.

A commitment to supporting and promoting the values, vision and ethos of Kildorrery National School

Implement strategies for anti-bullying and positive behaviour.

Act as Deputy Designated Liaison Person (DLP) for child protection matters.

Manage day-to-day operations in the Principal's absence, including attendance at meetings and overseeing staff absences.

Be accessible outside of school hours, as needed, to support the Principal.

Mentor and induct new teachers through programs like Droichead.

Appointment is subject, but not limited to, satisfactory references, current and continuing Teaching Council registration, current vetting requirements, Occupational Health Screening and a certificate to teach Religion.

Applicants should demonstrate the desirable skills set out in the criteria for the post. Candidates may be shortlisted on the basis of the core criteria and desirable skills.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number: 19526T
Apply To: Chairperson Board of Management
Kildorrery National School
Kildorrery
Co Cork
P67 VY68
County: Cork
Enquiries To: kildorrerynsapplications@gmail.com
Website: <https://kildorreryns.scoilnet.ie>

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