

ADVERT ID 237332

## Deputy Principal

### Scoil Mhuire BNS

Killarney Rd. Millstreet County Cork Millstreet p51H278  
<https://www.scoilmhuirebns.com>



#### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Mon Jun 9 2025  
**Application Closing Date:** Fri Jun 27 2025  
**Commencement Date:** Thu Aug 28 2025  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Senior School  
**Gender:** Boys  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 5  
**Current Enrolment:** 98  
**Droichead school:** Yes

#### POST DETAILS

##### Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

##### Additional Information:

The Board of Management of Scoil Mhuire B.N.S, Millstreet invites applications for the position of Deputy Principal. This is a permanent position, with an expected commencement date in August 28th 2025. The appointment will be made via open competition under the terms of Circular 0044/2019.

##### Eligibility Criteria for Appointment

Applicants must be fully registered with the Teaching Council (Route 1, Primary) and have a minimum of five years' recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

##### Roles & Responsibilities

As per circular 0044/2019: 'The Deputy Principal occupies a position of vital importance within the senior leadership team in a school. Distributed leadership requires openness and willingness on the part of Principals and Deputy Principals, to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence'.

Looking at Our Schools 2022: A Quality Framework for Primary Schools identifies four key areas of leadership and management; examples of demonstrated capacity will be sought in these domains:

1. Leading Teaching and Learning
2. Managing the Organisation

- 3. Leading School Development
- 4. Developing Leadership Capacity

#### Reporting and Review

An annual report will be provided by the Deputy Principal on how his/her work contributes to the advancement of the school.

At regular intervals, but at minimum of every two years, the Deputy Principal is required to undertake a review with the Principal. Roles and responsibilities will be reviewed in the context of the changing needs and priorities of the school and the professional development of the Deputy Principal. This may result in the re-assignment of roles/responsibilities.

Some of the roles and responsibilities may include:

Working with the Principal towards a shared vision for the school, showing commitment to Distributed leadership and a willingness to delegate, develop leadership capacity and to empower others.

Evidence of a high level of commitment to Continuous Professional Development

Proven leadership skills, including policy and curricular development and implementation and prioritising, planning and organising the workload including long-term strategic planning for the development of the school

An excellent knowledge and understanding of Leadership, Management and Administration in a primary school setting.

Effective interpersonal, communication and people management skills and a proven ability to work collaboratively with all staff members, the Board of Management and the wider community

Promotion of teaching and learning with a focus on creativity, digital literacy, playfulness and wellbeing so that each child has the opportunity to reach their potential.

A commitment to supporting and promoting the values, vision and ethos of Soil Mhuire.

Implement strategies for anti-bullying and positive behaviour.

Act as Deputy Designated Liaison Person (DLP) for child protection matters.

Manage day-to-day operations in the Principal's absence, including attendance at meetings and overseeing staff absences.

Be accessible outside of school hours, as needed, to support the Principal.

Mentor and induct new teachers through programs like Droichead.

Appointment is subject, but not limited to, satisfactory references, current and continuing

Teaching Council registration, current vetting requirements, Occupational Health Screening and a certificate to teach Religion.

Applicants should demonstrate the desirable skills set out in the criteria for the post. Candidates may be shortlisted on the basis of the core criteria and desirable skills.

Applications by post please FAO Chairperson B.O.M ,

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application

Applications may be submitted by

- Post

#### APPLY TO THIS JOB VACANCY

<b>Roll Number:</b>	18301N
<b>Apply To:</b>	Chairperson B.O.M Killarney Rd. Millstreet County Cork Millstreet p51H278
<b>County:</b>	Cork
<b>Enquiries To:</b>	<a href="mailto:bnsmillstreet@gmail.com">bnsmillstreet@gmail.com</a>
<b>Website:</b>	<a href="https://www.scoilmhuirebns.com">https://www.scoilmhuirebns.com</a>

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