

ADVERT ID 235039

Deputy Principal

Kilfenora NS

Kilcaragh Kilfenora V95EY90
<https://www.kilfenorans.ie>

MAIN DETAILS

Status: Deactivated
Level: Primary
Date Posted: Wed May 21 2025
Application Closing Date: Thu Jun 5 2025
Commencement Date: Fri Aug 29 2025
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
School Patronage: Catholic
Total No. of Teaching Staff: 5
Current Enrolment: 57
Droichead school: Yes

POST DETAILS

Additional Information:

The Board of Management of Kilfenora National School (Roll No. 20149W) invites applications for the post of deputy principal to take effect from the 29th of August 2025. The school is under the patronage of the Bishop of Galway, Kilmacduagh and Kilfenora. This is a permanent appointment, and the appointment will be made via open competition as per the eligibility criteria and conditions laid out in Circular 0044/2019.

The deputy principal will:

- work with the principal to support the overall development and direction of the school.
- be required to deputise for the principal in their absence, in all matters organisational and administrative within the school.
- be willing to participate in the leadership role outside of the standard school day.

Specific roles and responsibilities for this position relate to the four domains of leadership and management as outlined in Circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In accordance with Circular 0044/2019, it should be noted that as the needs of the school evolve, a review of duties may result in reassignment of the role and responsibilities within the leadership and management team.

The following skills, experience and knowledge are desirable:

- An understanding of and a commitment to the values, vision and ethos of Kilfenora National School.
- Evidence of and commitment to continuing professional development and the ability to promote a culture of learning and creativity in the school.

- A clear understanding of School Self Evaluation (SSE) and experience of the implementation of effective initiatives for school improvement.
- Proven ability to work as a member of a team in a collaborative manner.

To be eligible for consideration, candidates must be fully registered with the Teaching Council under Route 1 - Primary.

A minimum of 3 valid applications are required for the competition to proceed.

The closing date and time for applications is Thursday, 5th of June, at 3.00p.m.

Applications will be accepted by email only. Please include 'Deputy Principal Application' in the subject bar of the application and send to deputyprincipalposition@kilfenorans.ie. Only those shortlisted for interview will be contacted.

Appointment is subject to current Teaching Council Registration, satisfactory references, Garda Vetting and Occupational Health Screening approval.

APPLICATION REQUIREMENTS

- [It is a requirement to hold a valid Statutory Declaration and to complete the Form of Undertaking for this position.](#)
- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number:	20149W
Apply To:	By email to: deputyprincipalposition@kilfenorans.ie
County:	Clare
Website:	https://www.kilfenorans.ie

Information contained within this advertisement is copyrighted by IPPN and licensed by IPPN for use by job-seekers only. The information herein may not be downloaded, copied or used for any other purposes, including its replication on other recruitment & advertising websites, without the express prior written permission of IPPN.