

ADVERT ID 233505

## Deputy Principal

### Scoil Mhuire Gan Smal

School Avenue Glasheen Road Cork T12 V084  
<https://www.glasheengirlsns.com>

#### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Fri May 2 2025 16:19:42  
**Application Closing Date:** Mon May 19 2025  
**Commencement Date:** Mon Sep 1 2025  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream with Special Classes  
**School Structure:** Vertical  
**Gender:** Girls  
**School Patronage:** Catholic  
**Classification:** DEIS 2  
**Total No. of Teaching Staff:** 25  
**Current Enrolment:** 314  
**Droichead school:** Yes

#### POST DETAILS

##### Additional Information:

Scoil Mhuire gan Smál Caílíní (under the Patronage of the Bishop of Cork and Ross), Roll Number 17105I, is inviting applications for the position of Deputy Principal. This is a permanent position and the appointment will be made via open competition.

Circular 0044/2019 states: 'While the Principal is ultimately responsible to the Board of Management, as appropriate, for the leadership and management of the school, the Deputy Principal occupies a position of vital importance within the senior leadership team in a school. Shared leadership requires openness and willingness on the part of Principals and Deputy Principals, to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence'.

In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in reassignment of the role and responsibilities within the leadership and management team.

The Deputy Principal will work with the Principal and the In-School Leadership Team to support and develop effective leadership within the school.

Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management as outlined in circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

The Deputy Principal, along with the Principal and ISM Team, will model, develop and maintain a strong culture of mutual trust, respect, shared accountability and confidentiality within the school.

The Deputy Principal will be expected to uphold and promote the ethos, values, and strong traditions of the school.

Candidates should have current and continuing Teaching Council registration and show evidence of and commitment to ongoing Professional Development.

Applicants must meet the eligibility criteria:

Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

The following skills, experience and knowledge are desirable:

Strong interpersonal skills

Proven leadership skills, including policy development and implementation.

Previous teaching experience across a range of classes.

Proven ability to work as a member of a team in a collaborative manner. Experience in the development, implementation, operation and evaluation of innovative and evidence-based initiatives.

Ability to promote a culture of learning and creativity in the school.

Ability to work collaboratively with all staff members and the wider school community.

Understanding of and commitment to the ethos of a catholic school.

Willingness to undertake Continuous Professional Development.

Ability to partake in mentoring programmes and initiatives.

Appointment is subject to current Teaching Council Registration, Garda Vetting and Occupation Health Screening.

Applications including all required documentation must be received by 3pm on Monday 19th of May 2025 in order to be considered. Email applications will not be considered.

Shortlisting and the interview process will be based on the four domains of the LAOS document. Shortlisted candidates will receive more information before the interview. Only those shortlisted for interview will be contacted.

Please mark the envelope 'JOB APPLICATION'

## APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 17105I  
**Apply To:** The Chairperson,  
Scoil Mhuire gan Smál Caílíni,  
School Avenue,  
Glasheen Road,  
Cork  
T12 V084  
**County:** Cork  
**Enquiries To:** [office@glasheengirlsns.com](mailto:office@glasheengirlsns.com)  
**Website:** <https://www.glasheengirlsns.com>  
**Further Information:** <https://www.glasheengirlsns.com>

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