

ADVERT ID 233237

## Deputy Principal

### Clover Hill NS

Cloverhill Roscommon

#### MAIN DETAILS

Status:	Active
Level:	Primary
Date Posted:	Tue Apr 29 2025 22:44:13
Application Closing Date:	Wed May 14 2025
Commencement Date:	Mon Sep 1 2025
Status of Post:	Permanent

#### SCHOOL DETAILS

School Type:	Mainstream
School Structure:	Vertical
School Patronage:	Catholic
Classification:	DEIS Rural
Total No. of Teaching Staff:	6
Current Enrolment:	55
Droichead school:	Yes

#### POST DETAILS

##### Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

##### Additional Information:

Applications are invited for the post of Teaching Deputy Principal in Cloverhill N.S. This school has a Catholic ethos and is under the patronage of the Catholic Bishop of Elphin.

The overall responsibility of the Deputy is to assist the Principal in the management and continued growth of the school. Besides the discharge of specific administrative and management duties, the Deputy Principal also exercises a leadership and motivational role in the direction of the school enterprise. Together, the Principal and Deputy Principal form the senior management team of the school and they must work in tandem to fulfil the aims and objectives of the school.

The Deputy Principal may be required to deputise for the Principal in their absence, in all matters organisational/administrative and in relation to discipline within the school. The Deputy Principal must be willing to work in conjunction with/under the direction of the Principal.

The following skills, knowledge and experience are desirable:

Evidence of continuing professional development and the ability to promote a culture of learning and creativity in the school.

Excellent communication skills expressed both in leadership and teamwork.

Experience in managing SET.

Experience in a multigrade setting.

Experience in digital technology.

Organisational capabilities in managing school resources and workload.

The roles and responsibilities for this post will relate to each of the four domains - as specified in

Circular 0044/2019:

1. Leading Teaching and Learning
  2. Managing the Organisation
  3. Leading School Development
  4. Developing Leadership Capacity
- These duties are subject to review and change.

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Copy of Certificates, Diplomas, Degrees
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 13262E  
**Apply To:** The Chairperson BOM  
Cloverhill NS  
Cloverhill  
Roscommon  
**County:** Roscommon  
**Enquiries To:** [cloverhilljobapp@gmail.com](mailto:cloverhilljobapp@gmail.com)

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