

ADVERT ID 233235

Deputy Principal

Scoil Sheosaimh Naofa

Ballinagar Tullamore R35 RW26
<https://www.ballinagarns.com>



MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Tue Apr 29 2025 18:46:04
Application Closing Date: Mon May 19 2025
Commencement Date: Wed Sep 3 2025
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream with Special Classes
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 12
Current Enrolment: 192
Droichead school: Yes

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

Scoil Sheosaimh Naofa Ballinagar is a co-educational Catholic school under the patronage of the Bishop of Kildare and Leighlin.

There are seven mainstream classes and two special educational classes. There are 12 teachers, 8 SNAs, 2 bus escorts, a school secretary and caretaker.

This position is a permanent deputy principal post and commences on September 3rd 2025.

The Board of Management invites applications for the position of Deputy Principal commencing on the 3rd September, 2025. The appointment will be made via open competition. Applications are welcome from enthusiastic and committed teachers who can support the Principal in carrying out her various tasks and/or duties.

The Deputy Principal will work in partnership with the Principal to ensure that all pupils have a positive educational experience and to ensure the effective leadership and day-to-day management of the school.

The Deputy Principal, along with the other members of the Leadership and Management Team, will model and develop a positive culture of mutual trust, respect, shared accountability and confidentiality.

The responsibilities of the role will, at times, require the successful candidate to participate in the leadership role outside of the standard school day. As the needs of the school evolve, a review of duties may result in the reassignment of the roles and responsibilities within the Leadership and Management team.

The roles and responsibilities for this post relate to the four domains of leadership and

management as specified in Circular 0044/2019:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

Shortlisting and the interview process will be based on the four domains and as well as the following criteria:

- Understanding of and commitment to the ethos of a Catholic school.
- Whole school curricular planning and development, policy development and -implementation, prioritising, planning and organising the workload.
- Understanding and knowledge of the requirements associated with the provision of Special Education Needs, inclusion and diversity.
- Evidence of ability to work collaboratively and foster positive relationships with all staff members, Board of Management, outside agencies, parents/ guardians and the wider school community.
- Ability to promote a culture of learning and creativity in the school.
- Evidence of a high level of commitment to Continuous Professional Development.
- A clear understanding of School Self Evaluation (SSE) and experience of the implementation of effective initiatives for school improvement.

Applications must be submitted by post only.

Applications made by any other means other than by post will not be considered.

Only those short-listed for interview will be contacted. Invitations to interview will be sent via email.

Requirements:

*Three copies of the application form should be included.

*Envelopes should be marked 'Deputy Principal Application'.

Applicants must meet the eligibility criteria:

- Candidates should have current and continuing Teaching Council registration and show evidence of and commitment to ongoing Professional Development.
- Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service.

APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 17637S
Apply To: The Chairperson of the Board of Management,
Ballinagar N.S.,
Ballinagar,
Tullamore,
Co. Offaly.
R35 RW26
County: Offaly
Enquiries To: chairperson@ballinagarns.com
Website: <https://www.ballinagarns.com>

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