

ADVERT ID 231388

Caretaker/Janitor

SN Talamh na Coille

Woodland NS Letterkenny F92 FF84
<https://www.woodlandns.ie>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Tue Apr 1 2025 13:38:13
Application Closing Date: Fri Apr 11 2025
Commencement Date: Mon May 19 2025
Status of Post: Fixed-term
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Mainstream with Special Classes
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 36
Current Enrolment: 490
Droichead school: Yes

POST DETAILS

Additional Information:

This role is one of trust and responsibility requiring the successful candidate to be technically competent, hardworking, practical and create well-developed maintenance systems. They must be capable of working on their own initiative.

The successful candidate must be a good communicator with adults and children, professional, confidential and must understand how their role is crucial to providing a physical environment that nurtures and encourages student learning.

The role requires the person to be flexible in their hours of work and be required to work outside of normal hours to safely provide maintenance and to make facilities available.

Duties & Responsibilities;

Keyholder, opening of the school / general security related duties
Maintenance and repair of furniture and fittings
Planning larger maintenance projects with the Principal
Upkeep of school and renewal of paintwork
Overseeing the general cleaning of the school, to ensure a high standard of hygiene, including inventory of cleaning products, managing waste, cleaning windows
Carrying out minor repairs (Blocked toilets, painting, replacing light bulbs etc.)
Maintaining outdoor areas, grass cutting, picking litter, general tidying, cleaning.
Maintenance of outdoor spaces and facilities
Moving furniture, setting up classrooms, stage, PE hall for events
Maintenance of gutters and roof valleys
Health and safety responsibilities
Strict compliance with school's Child Safeguarding Policy
Other related duties as requested by management

This list is not exhaustive and is subject to change, as necessary.

Experience and skills required;
ideally the successful candidate will have general maintenance experience
experience of holding a position of responsibility is preferred
a commitment to maintaining high standards and the ability to improve the school environment is required

The position is subject to a 6 month probation period. The position is subject to Garda vetting and occupational health screening by Medmark.

Evening and weekend work will be required as requested to accommodate after-hours meetings and social events. Prior notice will be given.

Please email a letter of application & CV to caretakerrecruitment@woodlandns.ie if you are interested in applying for this role.

Contract length: 12 months

APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- CV (Digital)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number:	17728V
Apply To:	caretakerrecruitment@woodlandns.ie
County:	Donegal
Enquiries To:	woodlandnationalschool@gmail.com
Website:	https://www.woodlandns.ie

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