

ADVERT ID 230375

## Caretaker/Janitor

### St Brigids

St. Brigid's N.S. Trafalgar Road Greystones A63WR64  
<https://www.saintbrigidsgreystones.ie>

#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Tue Mar 11 2025 14:34:48  
**Application Closing Date:** Mon Mar 31 2025  
**Commencement Date:** Mon Apr 28 2025  
**Status of Post:** Permanent  
**Number of Vacancies:** 1

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 24  
**Current Enrolment:** 380  
**Droichead school:** Yes

#### POST DETAILS

##### Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

##### Additional Information:

This is a full-time position.

##### Duties & Responsibilities;

- Keyholder, opening and closing of the school / general security related duties
- Maintenance and repair of furniture and fittings
- Planning larger maintenance projects with the Principal
- Upkeep of school and renewal of paintwork
- General cleaning of school, cleaning of windows, disposal of rubbish, green areas tidying, etc.
- Overseeing the general cleaning of the school, to ensure a high standard of hygiene, including inventory of cleaning products.
- Maintenance of outdoor spaces
- Health and safety responsibilities
- Strict compliance with school's Child Safeguarding Policy
- Other related duties

##### Experience and skills required;

- ideally the successful candidate will have general maintenance experience
- experience of holding a position of responsibility is preferred
- a commitment to maintaining high standards and the ability to improve the school environment is required

This role is one of trust and responsibility requiring the successful candidate to be technically

competent, hardworking, practical and create well-developed maintenance systems. They must be capable of working on their own initiative.

The successful candidate must be a good communicator with adults and children, professional, confidential and must understand how their role is crucial to providing a physical environment that nurtures and encourages student learning.

The role requires the person to be flexible in their hours of work and be required to work outside of normal hours to safely provide maintenance and to make facilities available.

The position is subject to a 6 month probation period. The position is subject to Garda vetting and occupational health screening by Medmark.

#### APPLICATION REQUIREMENTS

- Letter of Application
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 16573N  
**Apply To:** Chairperson Tom Sherlock  
applications@stbgns.ie  
St. Brigid's National School, Greystones  
**County:** Wicklow  
**Enquiries To:** [applications@stbgns.ie](mailto:applications@stbgns.ie)  
**Website:** <https://www.saintbrigidsgreystones.ie>

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