

ADVERT ID 229470

Deputy Principal

St Nicholas' Primary School

Longwood Enfield A83 K889
<https://www.stnicholasprimaryschool.com>



MAIN DETAILS

Status: Deactivated
Level: Primary
Date Posted: Fri Jan 31 2025 10:20:48
Application Closing Date: Fri Feb 14 2025
Commencement Date: Mon Mar 10 2025
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 21
Current Enrolment: 317
Droichead school: Yes

POST DETAILS

Additional Information:

St. Nicholas' Primary School under the Patronage of the Bishop of Meath, Dr. Tom Deenihan, Roll Number: 16655P, is inviting applications for the position of Deputy Principal. This is a permanent position. The appointment will be made via open competition.

Circular 0044/2019 states: "While the Principal is ultimately responsible to the Board of Management, as appropriate, the leadership and management of the school, the Deputy Principal occupies a position of vital importance within the senior leadership team in a school. Shared leadership requires openness and willingness on the part of Principals and Deputy Principals, to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role and acts or deputies as the Principal in the Principal's absence"

Eligibility Criteria for Appointment

Applicants must be fully registered with the Teaching Council (Route 1, Primary) and have a minimum of five years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

Roles and Responsibilities

Looking at Our Schools 2022: A Quality Framework for Primary schools identifies four key areas of leadership and management, examples of demonstrated capacity will be sought in these domains:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

An annual report will be provided by the Deputy Principal on how his/her work contributes to the advancement of the school.

At regular intervals, but at minimum every two years, the Deputy Principal is required to undertake a review with the Principal. Roles and responsibilities will be reviewed in the context of the changing needs and priorities of the school and the professional development of the Deputy Principal. This may result in the reassignment of roles/responsibilities.

In addition, evidence of the following knowledge, competencies and experience are essential to the role:

Knowledge of and a commitment to the ethos of our school

Experience of leadership, management and administration in a primary school setting.

A commitment to work with and support the Principal towards a shared vision for the school.

Demonstrated capacity and knowledge of teaching in the area of Special Educational Needs, Inclusive Education and Diversity in education with a view to fulfilling the manifold role of Special Educational Needs Coordinator (SENCO)

Highly effective interpersonal and communication skills. Evidence of the ability to foster positive relationships with all members of the school community.

Proven capacity in successfully leading people and a commitment to collaboration and the promotion of distributed leadership; examples may include leading the SET team, collaborating with Assistant Principal post holders, liaising with SNAs, AS teachers, class teachers and SETs.

A proven ability to work collaboratively with all stakeholders in policy development, implementation and future planning as per the needs of the school.

Flexibility to adapt, in order to cater for the daily changing needs of the school, both during and outside of scheduled school hours.

Evidence of a high level of commitment to and record of continual CPD.

Lead School Self-Evaluation (SSE) processes and ensure alignment with Department of Education guidelines.

Applications by post only (marked Deputy Principal Vacancy) to the Chairperson of the Board of Management at the following address:

St. Nicholas' Primary School,
Longwood,
Enfield,
Co. Meath
A83K889.

APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 16655P
Apply To: Applications by post only, marked Deputy Principal Vacancy to:
The Chairperson of the Board of Management,
Longwood,
Enfield,
Co. Meath.
A83 K889
County: Meath
Enquiries To: jobapplication@stnicholasprimaryschool.com
Website: <https://www.stnicholasprimaryschool.com>

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