

ADVERT ID 229199

Deputy Principal

Scoil Ursula

Scoil Ursula Blackrock T12XC91
<https://scoilursula.scoilnet.ie/blog/>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Fri Jan 17 2025 10:59:06
Application Closing Date: Fri Jan 31 2025
Commencement Date: Mon Feb 24 2025
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream with Special Classes
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Classification: DEIS 1
Total No. of Teaching Staff: 22
Current Enrolment: 188
Droichead school: Yes

POST DETAILS

Additional Information:

The Board of Management of Scoil Ursula, Blackrock invites applications for the position of Deputy Principal. This is a permanent position, with an expected commencement date in February 2025. The appointment will be made via open competition under the terms of Circular 0044/2019.

Eligibility Criteria for Appointment

Applicants must be fully registered with the Teaching Council (Route 1, Primary) and have a minimum of five years' recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

Roles & Responsibilities

As per circular 0044/2019: 'The Deputy Principal occupies a position of vital importance within the senior leadership team in a school. Shared leadership requires openness and willingness on the part of Principals and Deputy Principals, to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfillment of the Principal's role and acts or deputises as the Principal in the Principal's absence'.

Looking at Our Schools 2022: A Quality Framework for Primary Schools identifies four key areas of leadership and management, examples of demonstrated capacity will be sought in these domains:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

Reporting and Review

An annual report will be provided by the Deputy Principal on how his/her work contributes to the advancement of the school.

At regular intervals, but at minimum of every two years, the Deputy Principal is required to undertake a review with the Principal. Roles and responsibilities will be reviewed in the context of the changing needs and priorities of the school and the professional development of the Deputy Principal. This may result in the re-assignment of roles/responsibilities.

Some of the roles and responsibilities may include:

Working with the Principal towards a shared vision for the school, showing commitment to shared leadership and a willingness to delegate, develop leadership capacity and to empower others.

Evidence of a high level of commitment to Continuous Professional Development

Proven leadership skills, including policy and curricular development and implementation and prioritising, planning and organising the workload including long-term strategic planning for the development of the school

An excellent knowledge and understanding of Leadership, Management and Administration in a primary school setting.

An understanding of DEIS planning and school improvement processes from development to implementation.

Effective interpersonal, communication and people management skills and a proven ability to work collaboratively with all staff members, the Board of Management and the wider community

Promotion of teaching and learning with a focus on creativity, digital literacy, playfulness and wellbeing so that each child has the opportunity to reach their potential.

A commitment to supporting and promoting the values, vision and ethos of our Ursuline, Le Chéile school.

Implement strategies for anti-bullying and positive behaviour.

Act as Deputy Designated Liaison Person (DLP) for child protection matters.

Manage day-to-day operations in the Principal's absence, including attendance at meetings and overseeing staff absences.

Be accessible outside of school hours, as needed, to support the Principal.

Mentor and induct new teachers through programs like Droichead.

Appointment is subject, but not limited to, satisfactory references, current and continuing

Teaching Council registration, current vetting requirements, Occupational Health Screening and a certificate to teach Religion.

Applicants should demonstrate the desirable skills set out in the criteria for the post. Candidates may be shortlisted on the basis of the core criteria and desirable skills.

Applications by Email only to scoilursularecruitment@gmail.com

PDF is preferable.

APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number:	05940D
Apply To:	scoilursularecruitment@gmail.com
County:	Cork
Enquiries To:	sublackrock@gmail.com
Website:	https://scoilursula.scoilnet.ie/blog/
Further Information:	https://scoilursula.scoilnet.ie/blog/