

ADVERT ID 229072

## Deputy Principal

### Francis St CBS

Francis St. C.B.S. John Dillon Street Dublin 8 Dublin d08 fe83  
<https://www.francisstcbs.ie>



#### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Mon Jan 13 2025 16:52:58  
**Application Closing Date:** Mon Jan 27 2025  
**Commencement Date:** Mon Feb 10 2025  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream with Special Classes  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Classification:** DEIS 1  
**Total No. of Teaching Staff:** 15  
**Current Enrolment:** 168  
**Droichead school:** Yes

#### POST DETAILS

##### Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

##### Additional Information:

The Board of Management of Francis Street CBS invites applications for the position of Deputy Principal. This is a permanent position, with an expected commencement date in February 2025. The appointment will be made via open competition under the terms of Circular 0044/2019.

Applicants must be fully registered with the Teaching Council (Route 1, Primary) and have a minimum of five years' recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

The Deputy Principal will support the Príomh-Oide in the day-to-day management of school life events including supervision as required. The Deputy Principal will be progressive and forward thinking as a senior management SIP leader and up to date with legislative and Department of Education requirements.

In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in the reassignment of the roles and responsibilities within the leadership and management team.

Also as per Circular 0044/2019, the Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role, will act or deputise as the Principal in the absence of the Principal and will work in partnership with the Principal to ensure the effective leadership and management of the school.

The roles and responsibilities of this post are subject to review and change according to

procedures set out in Circular 0044/2019. The responsibilities of the role will, at times, require the successful candidate to participate in the leadership role outside of the standard school day. The Deputy Principal will work in collaboration with the Principal to ensure that all students have a positive educational experience and that there is strong leadership across the school.

The roles and responsibilities for this post relate to the four domains of leadership and management as specified in Circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

An annual report will be provided by the Deputy Principal on how his/her work contributes to the advancement of the school.

At regular intervals, but at minimum of every two years, the Deputy Principal is required to undertake a review with the Principal. Roles and responsibilities will be reviewed in the context of the changing needs and priorities of the school and the professional development of the Deputy Principal. This may result in the re-assignment of roles/responsibilities.

- Proven leadership skills, including policy development and implementation and prioritising, planning and organising the workload
- Proven ability to work as a member of a team in a collaborative manner
- Long-term strategic planning for the development of the school
- Evidence of a high level of commitment to Continuous Professional Development
- The ability to promote a culture of learning and creativity in school
- An understanding of School Self-Evaluation (SSE) and school improvement processes from development to implementation.
- Effective interpersonal, communication and people management skills
- A clear understanding and knowledge of special education, inclusive education and diversity in education
- Proven capacity in successfully leading people and a commitment to collaboration and the promotion of distributed leadership; examples may include leading the SET team, collaborating with Assistant Principal post holders, liaising with SNA's, class teachers and SEN teachers.
- Demonstrated capacity and knowledge of teaching in the area of Special Educational Needs, Inclusive Education and Diversity in Education with a possible view to fulfilling the role of Special Education Needs Coordinator (SENCO)
- Promotion of teaching and learning with a lens of creativity and wellbeing so that each child has the opportunity to reach their potential.
- A commitment to supporting and promoting the values, vision and Catholic ethos of our school
- An ability to work with staff and outside agencies to promote pupil wellbeing and provide children with the knowledge, skills and competencies to help them deal with challenges
- A proven ability to work collaboratively with all staff members, the Board of Management and the wider community
- Experience in the development, implementation, operation and evaluation of innovative and evidence-based initiatives.

Appointment is subject, but not limited to, satisfactory references, current and continuing Teaching Council registration, current vetting requirements, Occupational Health Screening and a certificate to teach Religion.

Applicants should demonstrate the desirable skills set out in the criteria for the post. Candidates may be shortlisted on the basis of the core criteria and desirable skills.

Invitations to interview will be sent via email.

Applications via email only to [vacancies@francisstcbs.ie](mailto:vacancies@francisstcbs.ie)

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)

Applications may be submitted by

- Email

**APPLY TO THIS JOB VACANCY**

**Roll Number:** 18477E  
**Apply To:** Francis St. C.B.S.  
John Dillon Street  
Dublin 8  
Dublin  
d08 fe83  
**County:** Dublin  
**Postal District:** Dublin 8  
**Enquiries To:** [vacancies@francisstcbs.ie](mailto:vacancies@francisstcbs.ie)  
**Website:** <https://www.francisstcbs.ie>  
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