

ADVERT ID 228553

Caretaker/Janitor

St Olivers NS

Dundalk Street Carlingford A91 NW92
<https://www.stoliversns.ie/>



MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Wed Dec 18 2024 10:29:57
Application Closing Date: Mon Jan 13 2025
Commencement Date: Mon Jan 27 2025
Status of Post: Part-Time
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total No. of Teaching Staff: 9
Current Enrolment: 128
Droichead school: Yes

POST DETAILS

Additional Information:

St. Oliver's NS invites applications for a dedicated Cleaner/Caretaker to join our team. This position offers a flexible arrangement with an option for job-sharing between two candidates, i.e one cleaner, one caretaker.

Role Details:

Cleaner Duties: 10 hours per week, 3pm-5pm

- Maintain a high standard of cleanliness throughout the school.
- Daily cleaning of classrooms, offices, corridors, and bathrooms.
- Restock cleaning supplies as needed.

Caretaker Duties: 5 hours per week,

- Light maintenance and minor repairs (e.g., replacing bulbs, basic plumbing fixes).
- Security checks, including ensuring the building is locked/unlocked as required.
- Setting up rooms or equipment for events, meetings, or activities as required.
- Assisting with deliveries and storage of supplies
- Keeping school grounds clean and tidy (e.g., removing litter, clearing leaves, minor gardening tasks).
- Ensuring playgrounds, pathways, and car parks are safe and free from hazards
- Responding to any maintenance or caretaking needs that arise during the week

Key Requirements:

- *Prior experience in cleaning or caretaking roles is an advantage.
- *Ability to work independently and manage time effectively.
- *Good communication skills and a commitment to maintaining a safe and welcoming environment for students and staff.

Job Share Option:

We are open to accommodating a job share arrangement between two candidates. This allows flexibility in dividing the responsibilities and hours.

Application Process:

Please submit your CV and a brief cover letter outlining your experience and availability to

Email: jobvacancies@stoliversns.ie

Post: St.Oliver's NS, Dundalk Street, Carlingford, Co.Louth A91NW92 (Please clearly mark JOB APPLICATION)

Only applications received by 5pm on Monday 13th January will be considered.

For further information, contact info@stoliversns.ie

APPLICATION REQUIREMENTS

- Letter of Application
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Roll Number:	023221
Apply To:	Dundalk Street Carlingford A91 NW92
County:	Louth
Enquiries To:	info@stoliversns.ie
Website:	https://www.stoliversns.ie/

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