

ADVERT ID 227636

## Deputy Principal

### St Brigids Girls NS

St Brigids Road Killester N/A  
<https://www.stbrigidsngns.ie>



#### MAIN DETAILS

**Status:** Active  
**Level:** Primary  
**Date Posted:** Mon Nov 18 2024 19:51:32  
**Application Closing Date:** Mon Dec 2 2024  
**Commencement Date:** Mon Jan 6 2025  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Vertical  
**Gender:** Girls  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 20  
**Current Enrolment:** 400  
**Droichead school:** Yes

#### POST DETAILS

##### Additional Information:

The Board of Management of St. Brigid's Girl's National School invites applications from eligible teachers for the position of Deputy Principal. This is an Open Competition Process. This appointment is being made under the terms of Circular 0044/2019. The successful candidate will become part of the Leadership and Management team in the school.

St. Brigid's Girl's National School caters for Junior Infants to 6th Class. The current enrolment is 384 girls with 20 teachers and 4 SNAs.

The overall responsibility of the Deputy Principal is to support the Principal in the management of the school. Besides the discharge of specific administrative and management duties, the Deputy Principal also exercises a leadership and motivational role in the direction of the school enterprise.

The Deputy Principal will be required to deputise for the Principal in her absence (and occasionally when she is present) in all matters organisational/administrative/pastoral, as well as attending out of school hours events.

The Deputy Principal must be willing to work in conjunction with/under the direction of the Principal on all matters including policy formation, preparation for staff meetings, planning days, school events, etc. and must be available to meet with the rest of the post holders regularly once given due notice of same.

All duties to be performed without prejudice to teaching duties. The implementation of designated duties will be the subject of regular review by the Board of Management. The duties may be the subject of review after the appointment.

The Deputy Principal, along with the Principal and the In-School Leadership Team, will work

collaboratively to ensure the effective management of our school. As per circular 0044/2019, "The Deputy Principal occupies a position of vital importance within the senior leadership team in a school. Shared leadership requires openness and willingness on the part of Principals and Deputy Principals, to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership."

Applicants must meet the eligibility criteria: Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management, taken from 'Looking at our School, 2022: A Quality framework for Primary Schools and Special Schools'.

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

The following skills, knowledge, experience and competencies are desirable:

- A knowledge of and commitment to the Catholic ethos of our school.
- An excellent level of understanding and knowledge of school leadership, management and administration in a primary school setting.
- An understanding of School Self-Evaluation and long-term strategic planning for the development of the school.
- An in-depth knowledge of the Primary Curriculum and a range of teaching experience.
- Understanding and knowledge of the requirements associated with the provision of Special Education Needs, inclusion and diversity.
- Evidence of ability to work collaboratively and foster positive relationships with all staff members, Board of Management, parents/ guardians and the wider school community.
- A commitment to shared leadership and a willingness to delegate and develop leadership capacity and empower others.
- Effective interpersonal and communication skills.

The post of responsibility structure in schools is based on a distributed leadership model, involving the establishment and facilitation of leadership teams with appropriately defined and shared responsibilities. Subject to the overall authority of the Board of Management, the post holder is accountable for the fulfilment of his/her role to the Principal of the school.

Applications must be submitted by email only. Applications made by any other means other than by email will not be considered. Canvassing will disqualify. Closing date for applications is, Monday 2nd December, 2024 at 3pm. Invitation to attend interview will be sent via email and only candidates who meet the shortlisting criteria will be contacted.

Roll Number: 16792C

Applications to: [applications@stbrigidsghs.ie](mailto:applications@stbrigidsghs.ie)

## APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

**APPLY TO THIS JOB VACANCY**

**Roll Number:** 16792C  
**Apply To:** [applications@stbrigidsgns.ie](mailto:applications@stbrigidsgns.ie)  
**County:** Dublin  
**Postal District:** Dublin 5  
**Enquiries To:** [principal@stbrigidsgns.ie](mailto:principal@stbrigidsgns.ie)  
**Website:** <https://www.stbrigidsgns.ie>

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