

ADVERT ID 227485

## General

### TU Dublin Students' Union

Bradogue Grangegorman TU Dublin Dublin 7 D07 E3HW  
<https://www.tudublinsu.ie>



#### MAIN DETAILS

**Status:** Active  
**Level:** Other Education  
**Date Posted:** Thu Nov 14 2024 10:59:49  
**Application Closing Date:** Mon Dec 2 2024  
**Status of Post:** Other  
**Number of Vacancies:** 1

#### POST DETAILS

**Title:**  
 Academic Affairs & Representation Lead

**Description:**  
 About TU Dublin Students' Union  
 The Technological University of Dublin Students' Union (TU Dublin SU) is a Constitutional Body that represents the interests of the students of TU Dublin. It is student owned, student led, student accountable and officially recognized by the Governing Body of TU Dublin as the autonomous voice of the students of the university. Its mission is to support student life by providing a range of student services including events and campaigns, providing advice & advocacy and representation in the defense of students' rights in academic, social, and personal matters and is independent of TU Dublin.

The TU Dublin Students' Union has two structures, one of which is a democratic political structure, the Student Council; this establishes policy for the Union and to which all Elected Officers are accountable. The Constitution of TU Dublin SU has also established TU Dublin SU CLG, a company owned by students which manages the financial, commercial and human resource assets of the Students' Union. It is constitutionally authorized to enter into contractual arrangements for and on behalf of the Students' Union. The Board of Directors of this company is made up of a majority of students, with a minority of external Directors, bringing specific expertise to the Board's deliberations.

This role is core to the work of the Students' Union and has been developed as part of our sustainable staffing structure to ensure focussed and high-quality service provision for all our student members into the future.

#### About the role

The Academic Affairs and Representation Lead role will oversee and support the educational policy development, advocacy functions and representation processes of the Students' Union. The jobholder will direct the development of membership and student democratic engagement strategies and activities to maximise participation in union structures, in consultation with the elected Officers.

#### Principal Functions:

- \* Lead contributor on academic policy development to ensure that the elected Officers can deliver successful information and awareness campaigns and services within the academic affairs brief.
- \* Lead contributor to the development and implementation of appropriate processes to support the delivery of the democratic functions of the Students' Union and the agenda of the elected Officers.
- \* Oversight of compliance with all representational processes and procedures set out in the Constitution.
- \* Developing processes to enable the student voice to be accurately reflected and heard in key university procedures.
- \* Developing collaborative and productive working relationships with key stakeholders including

the Vice-President for Academic Affairs and other Officers, the Board of Directors, and key contacts within the University.

\* Assist the General Manager in the development, implementation and review of Board strategies and priorities as set out in the Union annual Workplan.

#### APPLICATION REQUIREMENTS

- CV (Bound)
- Application Form

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

<b>Apply To:</b>	<a href="mailto:recruitment@tudublinsu.ie">recruitment@tudublinsu.ie</a>
<b>County:</b>	Dublin
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<b>Enquiries To:</b>	<a href="mailto:recruitment@tudublinsu.ie">recruitment@tudublinsu.ie</a>
<b>Website:</b>	<a href="https://www.tudublinsu.ie">https://www.tudublinsu.ie</a>
<b>Application Form:</b>	<a href="#">AcAff&amp;Rep Lead_Application Form_TU Dublin SU_Nov2024.pdf</a>

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