

ADVERT ID 221363

School Transport Bus Escort

Carrigaline Community Special School

Bridgemount Carrigaline Cork P43Y160

<https://www.corketb.ie>

MAIN DETAILS

Status:	Active
Level:	Primary
Date Posted:	Thu Jul 25 2024 15:19:38
Application Closing Date:	Tue Aug 6 2024
Commencement Date:	Mon Sep 2 2024
Status of Post:	Part-Time
Number of Vacancies:	1

SCHOOL DETAILS

School Type:	Special School
Gender:	Co-Educational
School Patronage:	ETB
Total No. of Teaching Staff:	9
Current Enrolment:	48

POST DETAILS

Additional Information:

Bus Escorts - Carrigaline Community Special School

Nature of the Post: Fixed Term/Purpose Part Time School Transport Bus Escort.

Location: Appointment is to the Cork ETB Scheme with initial placement confirmed at appointment. Cork ETB reserves the right to assign a staff member to any other location, as the service exigencies require.

Hours: Circa 10 to 25 hours per week

Purpose of Job: To assist student/s to and from home to school premise on a daily basis.

Responsible to: School Principal or deputed officers of Cork ETB

The Bus Escort:

- Must ensure that they are on the bus/taxi at time of first pick-up and last set down. It is expected in most instances the Bus Escort will begin their shift at the school premise and be transported to the individual student pick up points.
- Is responsible for the safety of children when opening and closing doors prior to 'stop' and 'move off'.
- Assists children to board and alight safely from the school bus/taxi.
- Makes sure all children are seated with appropriate straps or harnesses where provided.
- Ensures that each pupil is received by some responsible person at the set down point.
- Supervises children travelling on bus/taxi.
- Maintains a good working relationship with the driver of the bus/taxi.
- Acts as liaison between Principal and/or Class Teacher and parents when required i.e., conveyance of messages or letters to parents.
- Observes confidentiality in all aspects of work.
- Is aware of particular disabilities of children on the bus/taxi and be briefed by the Principal on

how to deal with same, e.g., epilepsy etc.

- Performs any other duties relevant to the position of the Bus Escort which may be assigned by the Principal from time to time.
- Unless under exceptional circumstances, the escort never leaves the bus/taxi or the vehicles immediate vicinity.
- Is positioned on the bus where maximum control of children is achieved i.e., at back of bus/taxi.
- Reports all concerns to the Principal and/or Class Teacher.
- Is expected to participate in training which will be provided from time to time.

APPLICATION REQUIREMENTS

- External Application Form

Applications may be submitted by

- External Application Form

APPLY TO THIS JOB VACANCY

Roll Number: 205570

Apply To: Please apply via the Cork ETB online application form. New users may need to register.
Apply to Vacancy ID 042265, input some basic information & upload a CV.

County: Cork

Enquiries To: recruit@corketb.ie

Website: <https://www.corketb.ie>

Further Information: <https://www.corketb.ie/recruitment/>

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