

ADVERT ID 221343

School Transport Bus Escort

East Cork Community Special School

c/o Cork ETB Lavitts Quay Cork
<https://www.corketb.ie>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Thu Jul 25 2024 13:19:09
Application Closing Date: Tue Aug 6 2024
Commencement Date: Mon Sep 2 2024
Status of Post: Part-Time
Number of Vacancies: 1

SCHOOL DETAILS

Gender: Co-Educational
School Patronage: ETB
Total No. of Teaching Staff: 4
Current Enrolment: 24

POST DETAILS

Additional Information:
East Cork Community Special School

Nature of the Post: Fixed Term/Purpose Part Time School Transport Bus Escort.

Hours: Circa 10 to 25 hours per week. Purpose of Job: To assist student/s to and from home to school premise on a daily basis.

Responsible to: School Principal or deputed officers of Cork ETB
Bus Routes (Return)
• Carrigtwohill to Cobh (Return Evening)
• Carrigtwohill to Grenagh (Return Evening)

The Bus Escort:

- Must ensure that they are on the bus/taxi at time of first pick-up and last set down. It is expected in most instances the Bus Escort will begin their shift at the school premise and be transported to the individual student pick up points.
- Is responsible for the safety of children when opening and closing doors prior to 'stop' and 'move off'.
- Assists children to board and alight safely from the school bus/taxi.
- Makes sure all children are seated with appropriate straps or harnesses where provided.
- Ensures that each pupil is received by some responsible person at the set down point.
- Supervises children travelling on bus/taxi.
- Maintains a good working relationship with the driver of the bus/taxi.
- Acts as liaison between Principal and/or Class Teacher and parents when required i.e., conveyance of messages or letters to parents.
- Observes confidentiality in all aspects of work.
- Is aware of particular disabilities of children on the bus/taxi and be briefed by the Principal on how to deal with same, e.g., epilepsy etc.
- Performs any other duties relevant to the position of the Bus Escort which may be assigned by

the Principal from time to time.

- Unless under exceptional circumstances, the escort never leaves the bus/taxi or the vehicles immediate vicinity.
- Is positioned on the bus where maximum control of children is achieved i.e., at back of bus/taxi.
- Reports all concerns to the Principal and/or Class Teacher.
- Is expected to participate in training which will be provided from time to time.

APPLICATION REQUIREMENTS

- External Application Form

Applications may be submitted by

- External Application Form

APPLY TO THIS JOB VACANCY

Roll Number:	205740
Apply To:	Please apply via the Cork ETB online application form. New users may need to first register. Apply by clicking on Vacancy ID 042966, input some basic information and upload a CV.
County:	Cork
Enquiries To:	Recruit@corketb.ie
Website:	https://www.corketb.ie
Further Information:	https://www.corketb.ie/recruitment/

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