

ADVERT ID 221179

Special Needs Assistant

Balla Secondary School

The Secretary, Board of Management Balla Secondary School Balla Castlebar F23KT65
<https://www.ballasecondaryschool.com>



MAIN DETAILS

Status: Deactivated
Level: Post Primary
Date Posted: Tue Jul 23 2024
Application Closing Date: Tue Aug 6 2024
Commencement Date: Thu Aug 22 2024
Status of Post: Fixed-term
Number of Vacancies: 1
Number of hours per week: 32

SCHOOL DETAILS

School Type: Secondary School
School Structure: Co-Educational
Droichead school: Yes

POST DETAILS

Additional Information:

Applications are invited for a fixed-term Special Needs Assistant position that may arise in our school/ASD class.

1. This is a fixed term vacancy which may commence on August the 22nd, 2024 until Friday 30th May 2025. The position can only be filled in accordance with DES regulations and pending approval of the Department of Education & Skills and the Board of Management of Balla Secondary School and subject to Garda Vetting.
2. Relevant experience of working with students with ASD/an ASD Class in post-primary school and working with various care needs is essential. Knowledge and experience of working with ICT and as part of an SNA team are also required.
3. Please submit a letter of application and a CV by post before 3pm, Tuesday, 6th August 2024. The CV should include education & qualifications, relevant experience in a post-primary setting and two recent references. All applicants must provide up-to-date Garda Vetting.
4. Applications from SNAs on the SNA panel must have the panel form clearly attached to the front of their CV. Please indicate this in your letter of application.
5. Applications are only accepted by post, to the school address. Please mark the envelope "SNA Recruitment." Please ensure you provide 3 copies of your application no later than 3pm on 6th August 2024 by POST ONLY.

Shortlisting may apply and only those shortlisted will be contacted by email. Canvassing will disqualify.

Provisional interview dates: From Aug 12th.

Please note:

The application must be signed.

The application should be typed.

Letter of application, CV and written references must accompany your application.

Any offer of employment will be conditional on the satisfactory outcome of the Garda Vetting Process and satisfactory references.

All appointments are subject to the sanction and approval of the Department of Education and Skills.

Canvassing will disqualify.

Short-listing will apply and only shortlisted candidates will be contacted.

Correspondence with candidates in relation to the time of interviews etc will be by email only

APPLICATION REQUIREMENTS

- Letter of Application
- References (written)
- Referees (name, role, contact no.)
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 64500G
Apply To: The Secretary, Board of Management
Balla Secondary School
Balla
Castlebar
F23KT65
County: Mayo
Enquiries To: info@ballasecschool.com
Website: <https://www.ballasecondaryschool.com>

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