

ADVERT ID 212933

## General

### TUSLA Education Support Service

The Brunel Building, Heuston South Quarter, St. John's Road West, Dublin D08 X01F



#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Other Education  
**Date Posted:** Fri May 10 2024 15:48:14  
**Application Closing Date:** Mon May 27 2024  
**Commencement Date:** Sun Sep 1 2024  
**Status of Post:** Secondment  
**Number of Vacancies:** 1

#### POST DETAILS

**Title:**

Tusla Education Support Service (TESS) Integrated Services Manager (Seconded)

**Description:**

Applications are sought for the full-time post of TESS Integrated Services Manager (Seconded) to support the implementation and on-going development of the integrated service.

**Location:**

- South East (Dublin South East, Carlow, Kilkenny, Waterford, Wexford, Wicklow)

Applications are invited from primary and post- primary teachers / principals who currently hold full time posts in a recognised primary or post- primary school and are registered with the Teaching Council in accordance with Sections 30 & 31 of the Teaching Council Act, 2001. The appointment will be on a secondment basis for the school year 2024-2025 with potential to extend to a maximum of five years. Candidates must be eligible for full-time secondment as per circular 0029/2018.

Application form and full details and requirements for the position can be obtained by emailing Yvonne Fitzgibbon at [yfitzgibbon@dwec.ie](mailto:yfitzgibbon@dwec.ie)

**The Role and Responsibilities:**

The person appointed will be expected to provide leadership across the three strands of the integrated service. They will be required to bring a wealth of experience in terms of achieving the strategic goal of maximising student attendance, participation and retention. The successful candidate will be a key member of TESS senior management team and will be expected to contribute to the achievements of TUSLA's goals and to policy development.

**Key Responsibilities and Accountabilities:**

In the context of the integrated service, the person appointed to the position will have responsibility for:

- Working as a key member of TESS Senior Management Team on individual and corporate tasks. This might include assuming particular interest in specific elements of service provision such as Home Education, Educational Welfare Service, Home School Community Liaison, School Completion, Attendance Strategies, Policy formulation, Legislative Compliance etc.
- Working as a key member of the Senior Management Team on the planning, design and implementation of the integrated service
- In conjunction with members of the Senior Management Team, the planning, preparation and delivery of quality CPD to support the integrated service
- Supporting and enhancing the capacity of each of the strands - EWS, HSCL and SCP to ensure the realisation of the organisation's goals

- Supporting school leaders and staffs in developing systems and processes to maximise student attendance, participation and retention – this will include assisting in developing systematic school planning processes, effective target setting and employment of data, selection and implementation of appropriate interventions, supporting partnership with parents etc.
- Implementation of continuous improvement programmes to improve practice within and across each of the service strands

#### APPLICATION REQUIREMENTS

- Application Form

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Apply To:** An application form and full details and requirements for the position can be obtained by emailing Yvonne Fitzgibbon at [yfitzgibbon@dwec.ie](mailto:yfitzgibbon@dwec.ie)  
Completed applications should be emailed to Yvonne Fitzgibbon at [yfitzgibbon@dwec.ie](mailto:yfitzgibbon@dwec.ie) no later than 12 noon on Monday 27th May 2024.  
Late applications will not be accepted under any circumstances.

**County:** Dublin

**Postal District:** Dublin 8

**Enquiries To:** [yfitzgibbon@dwec.ie](mailto:yfitzgibbon@dwec.ie)

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