

ADVERT ID 209934

## Secretary

### Scoil Mhuire na nGrast

Belgooly Central School Belgooly P17 XT32  
<https://www.belgoolyns.ie>

#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Wed Apr 3 2024 15:55:52  
**Application Closing Date:** Mon Apr 15 2024  
**Commencement Date:** Tue Apr 16 2024  
**Status of Post:** Part-Time  
**Number of Vacancies:** 1

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 23  
**Current Enrolment:** 358  
**Droichead school:** Yes

#### POST DETAILS

**Panel of Applicants:**

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

**Additional Information:**

Please note, this is a short-term, part-time substitute secretarial position - w/c Monday, 08 April 2024 for Tuesday & Wednesdays (9.00am to 3.00pm)

#### APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- CV (Digital)

Applications may be submitted by

- Email

**APPLY TO THIS JOB VACANCY**

**Roll Number:** 19672H  
**Apply To:** Email applications only to [belgoolynsrecruitment2023@gmail.com](mailto:belgoolynsrecruitment2023@gmail.com)  
**County:** Cork  
**Enquiries To:** [belgoolynsrecruitment2023@gmail.com](mailto:belgoolynsrecruitment2023@gmail.com)  
**Website:** <https://www.belgoolyns.ie>  
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