

ADVERT ID 204492

Manager

Leenane Sea Garden

letterbrickaun Leenane Co. Galway

MAIN DETAILS

Status: Deactivated
Level: Pre-School
Date Posted: Fri Oct 13 2023
Application Closing Date: Fri Oct 27 2023
Commencement Date: Mon Nov 6 2023
Status of Post: Permanent Full Time
This is a readvertisement

SCHOOL DETAILS

Total Number of Staff: 5

POST DETAILS

Additional Information:
Creche Manager

The creche manager is the person who has the authority and accountability for directing and supervising the work of those employed in the setting. The manager ensures that the service is operating smoothly, is responsive to the needs of the children, staff and parents.

Duties and Responsibilities:

- The Manager will have the responsibility to ensure that the creche operates in compliance with regulations related to childcare and early childhood education and be ready for inspection at any time.
- Schedule staff in compliance with relevant childcare ratios.
- Ensuring all staff are catering for the needs of the children- physical, social, emotional and intellectual.
- Oversee the childcare space and food preparation, ensuring compliance with health, safety and hygiene standards.
- Foster a positive and inclusive work culture by supporting employee's performance, identifying areas for further training and professional development.
- Encourage positive relationships with parents, addressing concerns and maintaining open lines of communication.

Required Skills/Abilities:

- The Manager will display the characteristics of both leadership and management.
- The Manager will have the ability to organise, to make good decisions, to manage change, to communicate to problem-solve and to delegate.
- The Manager will have the ability to oversee the daily running of the creche.
- An in-depth knowledge of Aistear and Siolta, The Hive (NCS and ECCE) and basic computer skills.

Education and Experience:

- The candidate must have a minimum FETAC level 6 qualification in childcare. (Level 7/8 preferable).
- Prior managerial experience within a childcare/creche is advantageous and desirable.

- Full knowledge of TUSLA regulations and requirements
- Fluency in English is essential.

Accommodation available
salary €16.50 per hour

Applications by email only to seagardenleenane@hotmail.com

APPLICATION REQUIREMENTS

- Covering Letter
- References
- CV (Digital)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Apply To: The Sea Garden
letterbrickaun
Leenane
Co. Galway

County: Galway

Enquiries To: seagardenleenane@hotmail.com

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