

ADVERT ID 193587

## Deputy Principal

### Scoil Mhuire Senior School

Ballymany Newbridge W12HD29  
<https://www.scoilmhuire.net>

#### MAIN DETAILS

|                                  |                 |
|----------------------------------|-----------------|
| <b>Status:</b>                   | Deactivated     |
| <b>Level:</b>                    | Primary         |
| <b>Date Posted:</b>              | Thu May 25 2023 |
| <b>Application Closing Date:</b> | Fri Jun 9 2023  |
| <b>Commencement Date:</b>        | Mon Oct 2 2023  |
| <b>Status of Post:</b>           | Permanent       |

#### SCHOOL DETAILS

|                                     |                                 |
|-------------------------------------|---------------------------------|
| <b>School Type:</b>                 | Mainstream with Special Classes |
| <b>School Structure:</b>            | Senior School                   |
| <b>Gender:</b>                      | Co-Educational                  |
| <b>School Patronage:</b>            | Catholic                        |
| <b>Classification:</b>              | DEIS 2                          |
| <b>Total No. of Teaching Staff:</b> | 27                              |
| <b>Current Enrolment:</b>           | 415                             |
| <b>Droichead school:</b>            | Yes                             |

#### POST DETAILS

##### Additional Information:

The Board of Management of Scoil Mhuire Senior invites applications for the position of Deputy Principal. This is a permanent, teaching Deputy Principal position and the appointment will be made via open competition. The Deputy Principal will work with the Principal and the In-School Management Team to support and develop effective leadership within the school. It shall be understood that it is the core function of the Deputy Principal's role, to act or deputise as the Principal, in the Principal's absence. Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management outlined in circular 0044/2019:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In line with the above domains and working closely with the Principal, the duties attached to the role involve whole school curricular development, policy development, day-to-day management of resources and personnel and long-term strategic planning for the future development of the school.

In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, ongoing reviews of duties is undertaken and may result in reassignment of the role and responsibilities within the leadership and management team.

The following skills, knowledge, experience and competencies are desirable:

An excellent level of understanding and knowledge of school leadership, management and administration in a primary school setting.

A clear understanding of SSE (School Self-Evaluation) policy development and implementation.

A clear understanding and knowledge of Special Education, inclusive education and diversity in education.

Effective interpersonal and communication skills and a proven capacity in successfully leading others, as well as the flexibility to meet the daily needs of the school.

Evidence of a dedicated commitment to ongoing professional development and an ability to organise and support the continuous professional development of staff.

A knowledge and commitment to the values, vision and ethos of our school.

A commitment to shared leadership and a willingness to delegate and develop leadership capacity and empower others.

A proven ability to work collaboratively with all staff members, Board of Management and the wider school community.

An ability to work with staff and outside agencies to promote the welfare of pupils and to support their families.

Applicants must meet the eligibility criteria: Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

NB: ALL APPLICATIONS ARE TO BE EMAILED TO: [dprecruitment@scoilmhuiire.net](mailto:dprecruitment@scoilmhuiire.net) no later than 3pm on Friday 9th June 2023.

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship - in English](#)
- Letter of Application
- Referees (name, role, contact no.)
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 19452Q

**Apply To:** Mr Stuart Conaty  
Chairperson of the Board of Management by email only to:  
[dprecruitment@scoilmhuiire.net](mailto:dprecruitment@scoilmhuiire.net)

No later than 3pm on Friday 9th June 2023.

**County:** Kildare

**Enquiries To:** [office@scoilmhuiire.net](mailto:office@scoilmhuiire.net)

**Website:** <https://www.scoilmhuiire.net>