ADVERT ID 185908

General

Marino Institute of Education

Griffith Ave Dublin 9 Dublin D09 R232
https://www.mie.ie

MAIN DETAILS

Status:	Deactivated
Level:	Higher & Further Education
Date Posted:	Thu Feb 2 2023 08:53:04
Application Closing Date:	Wed Mar 1 2023
Status of Post:	Permanent
Number of Vacancies:	1

POST DETAILS

Title: Assistant Lecturer/ Lecturer in Education with Expertise in Early Childhood Education

Description:

ASSISTANT LECTURER/LECTURER IN
EDUCATION WITH EXPERTISE IN
EARLY CHILDHOOD EDUCATION

GENERAL JOB DESCRIPTION
Duties and General Terms & Conditions of Employment

1 CANDIDATE PROFILE AND SCOPE OF THE POSITION

Marino Institute of Education (MIE) wishes to appoint an Assistant Lecturer/Lecturer in Education with expertise in Early Childhood Education and Psychology on a permanent, fulltime basis.
MIE, is seeking an innovative and involved faculty member to teach modules with duties specific to the area of Early Childhood Education/Psychology of the developing child. The appointee will also have general duties in the area of education, e.g., supervision of students on placement, undergraduate and postgraduate research supervision, and teaching modules outside of Early Childhood Education.

Commitment to high-quality teaching and learning in a student-centred environment is important. Enthusiasm for a multi-disciplinary environment is desired. The person appointed must exhibit evidence of strong commitment to excellence in teaching, research and continued scholarly activity.

Essential Qualifications & Skills (i.e. those, without which, a candidate would not be able to do the job. Applications that have not clearly demonstrated that candidates possess the essential requirements will not be shortlisted):

In order to be considered for this post, applicants will require:

a) A relevant post-graduate qualification at masters or doctoral level in Early Childhood Education/Psychology or be able to demonstrate evidence of progress towards completion of a doctorate relevant to Early Childhood Education/Psychology.

b) Relevant applied experience in the field of education with demonstrated capacity to deliver high quality courses at undergraduate and postgraduate levels
c) Evidence of engagement in innovative research/practice in the area of Early Childhood Education.
d) Knowledge of contemporary developments in the broad field of Early Childhood Education.
e) Competence in online education, such as ePortfolios, blended, distance and flexible learning routes.

Desirable Criteria
a) Registration with Psychological Society of Ireland.
b) Inniúlacht sa Ghaeilge – competence in Irish.

Candidates must clearly indicate in their applications how they meet each of these pre-requisites.

2. JOB DESCRIPTION

Reporting Relationship

The appointee is required to carry out the duties attached to the post, under the general direction of the Head of Department, to whom they report, and to whom they are responsible for the performance of these duties in the first instance. The appointee will report through the Head of Department to the Institute President and/or such other MIE officers as the President may designate from time to time.

The reporting relationship may be subject to periodic review, in line with service needs and developments in the Institute.

Duties and Responsibilities

The duties, at undergraduate and postgraduate levels, include the following:

• Programme/module design, lecturing, tutorial work, and examining in the area of Early Childhood Education, Psychology (and possibly other areas) for undergraduate and postgraduate programmes
• Development of innovative teaching and learning strategies
• Demonstrate a commitment to pursuing a research agenda and publishing research in the area of Early Childhood Education
• Development of ePortfolios with students across the continuum of education
• Supervision of students on placement
• Supervision of students engaged in undergraduate and postgraduate research
• Engaging in all the administrative duties/processes of the department including participation in meetings of the department, Institute, and other groupings
• Attendance and participation in all meetings of Courts of Examiners
• Membership of Institute committees and carrying out duties relevant to those committees
• Demonstrate leadership in an area of strategic importance for the Institute such as sustainability, internationalisation and online teaching and learning.
• Consultation with students and the broader learning community
• Participate in selection procedures for prospective students such as PME/ Mature student interviews
• Contribute to events in the Institute calendar such as Open Day, induction week, exam invigilation
• Propose and contribute to the design of new modules and courses, as appropriate
• Act as personal tutor to students as allocated
• Promote the seven guiding principles of the trustees

Duties include lecturing on the undergraduate programmes (B.Ed., B.Sc. Education Studies, B.Sc. Early Childhood Studies, MES Early Childhood), postgraduate programmes (including the PME and masters programmes), and participating in the delivery of part-time and other programmes. The person appointed will contribute to course design and policy formation at both undergraduate and postgraduate levels.

It should be noted that in each work area/department within the Institute, the appointee must work as part of a team. Although duties pertaining to the post are broadly defined under the various headings as listed, the list of duties is not exhaustive. The appointee will be required to function in a flexible and collegial manner. MIE retains the right to assign new duties and/or to re-assign staff to other areas of the Institute, in response to service needs.

3. APPLICATION, SELECTION PROCESS AND OTHER GENERAL INFORMATION.

Method of Selection for Recommendation

A shortlisting of applicants will occur which will be based on the applicant’s qualifications, suitability and relevant work experience as detailed in the application. It is the responsibility of

the applicant to ensure that all relevant information is included in their application and that they clearly identify how they meet the specified candidate criteria.
Interview will be by interview panel consisting of not fewer than 3 persons, and will comprise of the most suitable and qualified people to assess applicants in the discipline. All appointments to employment at MIE are made by the Governing Body. The interview panel's recommendations for appointment of successful applicants for all posts will be submitted to the MIE Governing Body for their consideration and decision.
In the event that a recommendation for permanent appointment is not made by the interview panel, the Institute reserves the right to appoint a suitable candidate, identified through the selection process, to the post on a fixed term basis.
A panel may be created from which permanent or fixed term contract appointments for this position may be filled during the life of the panel. The panel will cease to exist 12 months from its formation date, which will be the date of initial interview.

Candidates must produce satisfactory documentary evidence of all training and experience claimed by them, if required.
Probationary Period

The appointment is subject to satisfactory completion of the standard 6 month probationary period. The probationary period may be extended at the discretion of the Institute but will not in any case exceed 12 months. Absences during the period of probation will extend the probationary period. Performance and conduct during the probationary period will be monitored through a process of assessment meetings. Termination of employment during the probationary period will be at the discretion of the Institute. An abridged version of the disciplinary procedure will apply to employees on probation.

Garda Vetting

All successful applicants may be required to participate in Garda vetting. Specific instruction on this process will be given at the appropriate time. Applicants who do not comply with the Institute's requirements in this regard will be excluded from consideration for appointment.

Salary

The current annual salary scale; €53,338 - €91,459.

Making of Applications

Application by Cover letter and CV only (no special application forms are supplied), preferably by email to careers@mie.ie or by post to:
The Human Resources Office
Marino Institute of Education
Griffith Avenue
Dublin 9.

Completed applications must be received by 5.00pm on Wednesday 01 March 2023. Late applications will not be accepted.
The Institute will not be responsible for any expenses, including travelling expenses, which candidates may incur in connection with their candidature.

The Marino Institute of Education is an equal opportunities employer.

APPLICATION REQUIREMENTS

- Curriculum Vitae
- Covering Letter

Applications may be submitted by

- Email
- Post

APPLY TO THIS JOB VACANCY

Apply To:	Marino Institute of Education Griffith Ave Dublin 9 Dublin D09 R232
County:	Dublin
Postal District:	Dublin 9
Enquiries To:	roisin.sullivan@mie.ie
Website:	https://www.mie.ie
Further Information:	https://www.mie.ie/en/about_us/careers_at_mie/

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