

ADVERT ID 184128

General

BIMM Dublin

62-64 Francis Street Dublin
<https://www.BIMM.co.uk>



MAIN DETAILS

Status: Deactivated
Level: Higher & Further Education
Date Posted: Wed Nov 23 2022 09:43:50
Application Closing Date: Wed Dec 7 2022
Status of Post: Permanent
Number of Vacancies: 1

POST DETAILS

Title: Student Recruitment & Admissions Assistant and PA to Executive Principal
Description: The Student Recruitment & Admissions Manager is responsible for all aspects of the student recruitment process at BIMM Institute Dublin.
You will be expected to ensure that all programs recruit a high caliber of student and reach the target number set by the Board. You will need to have a comprehensive and current knowledge of all aspects of music performance and music related education sector in Ireland and report regularly on this to the college management team.
You will also act as the Executive Principal's part time PA.

APPLICATION REQUIREMENTS

- Curriculum Vitae
- Covering Letter

Applications may be submitted by

- Email
- External Application Form

APPLY TO THIS JOB VACANCY

Apply To:
County: Dublin
Postal District: Dublin 8
Enquiries To: careers@bimm.co.uk
Website: <https://www.BIMM.co.uk>
Further Information: <https://bimm.peoplehr.net/Pages/JobBoard/Opening.aspx?v=1178d5bf-9c50-4962-9def-7945e65bba96#StuRecruitAdminDublin>